SURREY POLICE BOARD
Regular Meeting Agenda

Venue: City Hall, Room 1E
Date: October 22, 2026
Time: 3:00 PM

1. **Call to Order and Administrative Matters**
   - 1.1 Call to Order
   - 1.2 Territorial Acknowledgement
   - 1.3 Approval of Agenda
   - 1.4 Conflict of Interest Declaration
   - 1.5 Approval of Minutes
     - 1.5.1 Minutes of June 17, 2026 Regular Meeting
     - 1.5.2 Minutes of July 21, 2026 Electronic Vote
     - 1.5.3 Minutes of August 24, 2026 Special Meeting
     - 1.5.4 Minutes of August 27, 2026 Electronic Vote
     - 1.5.5 Minutes of September 10, 2026 Special Meeting
     - 1.5.6 Minutes of September 28, 2026 Electronic Vote
   - 1.6 Consent Agenda
     - 1.6.1 Report 2026-R005 - Vendor Selection for Independent Review of Financial Controls
   - 1.7 Decisions Approved in a Closed Session

2. **Presentations**

   Police Complaint Commissioner Prabhu Rajan

3. **Reports for Information**
   - 3.1 Chief Constable Report
   - 3.2 Board Chair Report
   - 3.3 Committee Reports
     - 3.3.1 Finance and Risk Committee
     - 3.3.2 Governance Committee
     - 3.3.3 Human Resources and Compensation Committee

4. **Public Comment on Decision Items Being Considered**

5. **Discussion & Decision Items**
   - 5.1 Financial & Budget Update
   - 5.2 Policy Approvals
     - 5.2.1 Report 2026-FIN018 - Acquisition and Implementation of CCTV Security System
     - 5.2.2 Report 2026-HRC016 - Appointment of Special Municipal Constables (Information Officers and Court Liaison Officers)

6. **Service or Policy Complaints**
   - 6.1 New Files
     - 6.1.1 Report 2026-GOV012 - SPC 2026-005
     - 6.1.2 SPC 2026-006 / OPCC 2026-000088
     - 6.1.3 Report 2026-GOV014 - SPC 2026-007

6.2 Open Files

6.2.1 Report 2026-GOV015 - SPC 2026-002 / OPCC 2026-000767

6.2.2 Report 2026-GOV016 - SPC 2026-003

7. New Business

8. Move to Closed Session

9. Adjournment

9.1 Next Meeting

9.2 Motion to Adjourn

SURREY POLICE BOARD
Regular Meeting Minutes

Venue: SPS-HQ -Boardroom
Date: June 17, 2026
Time: 2:00 PM

Present:
Perm Jawanda
Archie Johnston
Rob Stutt
George Duncan
Hanne Madsen
Larry Thomas

Regrets:
Jessie Sidhu

Staff Present:
Interim Chief Todd Matsumoto
Deputy Chief Mike Procyk
Deputy Chief Michael LeSage
A/Deputy Chief Steve Drennan
Jason Kuzminski, Executive Director
Marion Chow, Executive Assistant
Inspector Jag Khosa, Executive Officer
Gayle Wlasiuk, Executive Services Manager
Lisa Eason, Senior Manager, Strategic Comms

The Surrey Police Board recognizes that our work takes place on the ancestral, traditional, and unceded territories of the Coast Salish Peoples.

A. CALL TO ORDER

The June 17, 2026 Regular Board meeting was called to order at 2:11 PM.

B. DECLARATION OF ANY CONFLICT OF INTEREST

No director declared a conflict with any business before the Surrey Police Board (the "Board").

C. ADOPTIONS

1. Adoption of the Agenda – June 17, 2026

It was

Moved by Larry Thomas
Seconded by Perm Jawanda

That the agenda of the Surrey Police Board meeting of June 17, 2026 be adopted.

Carried.

2. Adoption of Minutes – April 30, 2026

It was

Moved by Hanne Madsen
Seconded by Perm Jawanda

That the minutes of the Surrey Police Board meeting of April 30, 2026 be adopted.

Carried.

3. Adoption of Minutes – May 12, 2026 Special Board

It was

Moved by Perm Jawanda
Seconded by Larry Thomas

That the minutes of the Surrey Police Board meeting of May 12, 2026 be adopted.

Carried.

4. Adoption of Minutes – May 29, 2026 Special Board

It was

Moved by Larry Thomas
Seconded by Archie Johnston

That the minutes of the Surrey Police Board meeting of May 29, 2026 be adopted.

Carried.

D. CONSENT ITEMS

1. No consent items.

E. PRESENTATIONS/DELEGATIONS

No delegations or presentations.

F. REPORTS

BOARD CHAIR REPORT

Vice Chair Stutt welcomed guests, congratulated Director Jawanda on her appointment as Board Chair as confirmed earlier in the day and thanked outgoing Directors Harley Chappell and James Carwana for their contributions in moving the policing transition to where it is today.

COMMITTEE REPORTS

FINANCE AND RISK COMMITTEE

1. Acquisition of Mobile Workstations
Report 2026-FIN007 – FOR DECISION

It was

Moved by George Duncan
Seconded by Larry Thomas

THAT the Surrey Police Board authorize the Interim Chief Constable to acquire and execute the necessary documents to purchase Panasonic Toughbooks (mobile workstations) (the "**MWS**") up to an expenditure limit of **$754,041.12** (the "**Expenditure Limit**") in accordance with SPS procurement policies.

Carried.

2. Assignment of Medical Services Agreement
Report 2026-FIN008 – FOR DECISION

It was

Moved by George Duncan
Seconded by Archie Johnson

THAT the Board approve the assignment of the medical services agreement between the City of Surrey and RockDoc Corrections Consulting Inc. (the "Medical Services Agreement") from the City of Surrey to Surrey Police Service retroactively to May 21, 2026;

AND THAT the Board approve renewal of the Medical Services Agreement for a further term of one year;

AND FURTHER THAT the Board authorize the Interim Chief Constable, or delegate, to approve and execute the necessary documents to effect the assignment and renewal of the Medical Services Agreement.

Carried.

3. Amendment to Policy AD 8.9 – Delegation of Financial Authority and Appointment of Signing Officers
Report 2026-FIN009 – FOR DECISION

It was

Moved by George Duncan
Seconded by Perm Jawanda

THAT the Board approve a motion to amend Policy AD 8.9 (*Delegation of Financial Authority and Appointment of Signing Officers*) as updated and attached as Appendix "I" (the "Policy").

Carried.

4. Third-Party Use of SPS Headquarters (OCABC)
Report 2026-FIN010 – FOR DECISION

It was

Moved by George Duncan
Seconded by Archie Johnson

THAT the Board approve entering into a licence agreement with the Organized Crime Agency of BC (OCABC) for continued use of space within SPS Headquarters premises, substantially on the terms and conditions set out in the draft licence attached as Appendix I to Board Report 2026-FIN010 and subject to the finalization of negotiations among the parties;

AND THAT the Board authorize the Chair to approve the final version of the licence agreement and to execute the licence agreement on behalf of the Board;

AND FURTHER THAT the Board delegate responsibility for day-to-day management of the licence agreement, including compliance, to the Chief Constable, with authority for the Interim Chief Constable to further subdelegate those responsibilities to SPS personnel.

Carried.

5. Chair's Updates – Verbal

The Chair provided the Board with an update on the activities of the Finance and Risk Committee.

GOVERNANCE COMMITTEE

1. Service or Policy Complaint – File 2026-002
Report 2026-GOV008 – FOR DECISION

It was

Moved by Hanne Madsen
Seconded by Archie Johnston

THAT the Surrey Police Board ask the Chief Constable to suspend the investigation it requested by resolution at the May 12, 2026 meeting;

AND THAT the Surrey Police Board put SPC File No. 2026-002 into abeyance pending the outcome of the OPCC conduct complaint process;

AND FURTHER THAT the Surrey Police Board communicate the foregoing decisions to the complainant, the Chief Constable and the Police Complaint Commissioner.

Carried.

2. Service or Policy Complaint – File 2026-003
Report 2026-GOV009 – FOR DECISION

It was

Moved by Hanne Madsen
Seconded by Perm Jawanda

THAT the Chief Constable investigate records on the conditions of the holding cell facility on the date in question, including general conditions, standards set out in policy for regular care and maintenance of the facility, and whether any changes to the policy and practices are required.

Carried.

3. Executive Communications on Intergovernmental Affairs and Governance Matters
Report 2026-GOV010 – FOR DECISION

It was

Moved by Hanne Madsen
Seconded by Perm Jawanda

THAT the Board adopt the governance rule as set out in Appendix I of Report 2026-GOV010.

Carried.

4. Remuneration for Ad Hoc Committees
Report 2026-GOV011 – FOR DECISION

It was

Moved by Hanne Madsen
Seconded by Archie Johnston

THAT the Surrey Police Board authorize the Executive Director to approve payments for:

a. Meetings of the Advisory Budgetary Committee attended by the director designated by the Board;
b. Attendance at meetings of directors appointed to the Leadership Transition Committee; and
c. Attendance at meetings of directors appointed to the Executive Search Committee.

Carried.

5. Chair's Updates – Verbal

The Chair provided the Board with an update on the activities of the Governance Committee.

HUMAN RESOURCES AND COMPENSATION COMMITTEE

1. **Chair's Updates – Verbal**

The Chair provided the Board with an update on the activities of the Human Resources and Compensation Committee.

CHIEF CONSTABLE REPORT

1. Chief Constable's Verbal Updates
FOR INFORMATION

The Chief Constable advised the Board with confidence that SPS members and civilians will maintain providing policing services to the public and continue working hard to handle calls and keep the public safe under SPS executive leadership.

G. EMERGING RISKS

None.

H. INFORMATION

1. Year to Date Expenditures – April 30, 2026
Report 2026-FIN011 – FOR INFORMATION

The Board received Report 2026-FIN011.

I. NEW/OTHER BUSINESS

No new business.

Other Business

J. PUBLIC Q & A

Speakers provided their questions and comments to the Board.

The meeting recessed at 2:40 PM.

The meeting reconvened at 2:48 PM.

K. NEXT MEETING

The next meeting of the Surrey Police Board is September 9, 2026.

L. MOTION TO HOLD A MEETING OF THE COMMITTEE OF THE WHOLE

No motion.

M. ADJOURNMENT

It was

Moved by Archie Johnston
Seconded by Perm Jawanda

That the Surrey Police Board June 17, 2026 meeting be adjourned.

Carried.

The Surrey Police Board June 17, 2026 regular meeting adjourned at 3:02 PM.

The Executive Assistant exited the meeting at 3:12 PM.

Motion to move In Camera under s.69(c) and (d)

It was

Moved by Hanne Madsen
Seconded by Archie Johnston

THAT the Board move In Camera pursuant to s.69 (c) and (d).

Carried.

Certified correct:

_____	_____
Marion Chow, Executive Assistant	Rob Stutt, Vice Chair

SURREY POLICE BOARD
EVOTE Minutes

Venue: VIA EVOTE
Date: July 21, 2026

Directors:
Perm Jawanda
Archie Johnston
Rob Stutt
George Duncan
Jessie Sidhu
Larry Thomas
Hanne Madsen

Staff:
Jason Kuzminski, Executive Director
Marion Chow, Executive Assistant

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FOR RECORDING PURPOSES

1. Data Analytics – Change of Direction for Criminal Investigative Solution and Direct Award to i2 Group.
   Report 2026-FIN012 – FOR DECISION – VIA EVOTE

It was

Moved by George Duncan
Seconded by Archie Johnston

THAT the Surrey Police Board authorize the Chief Constable to acquire a crime and investigator analysis solution and service through N. HARRIS COMPUTER CORPORATION (doing business as i2 Group) ("i2") as a direct award at a cost of ***$379,765 (before taxes***) (product price, taxes, implementation costs and contingency);

AND THAT the Surrey Police Board approve the reallocation of budgeted funds originally intended for SAS toward the acquisition and implementation of the i2 platform.

Carried.

Certified correct:

_____ _____

Marion Chow, Executive Assistant — Perm Jawanda, Chair

SURREY POLICE BOARD
Special Meeting Minutes

Venue: SPS HQ/Via Teams
Date: August 24, 2026
Time: 10:00 AM

Present:
Perm Jawanda (Virtual)
Archie Johnston
Rob Stutt
George Duncan
Jessie Sidhu (Virtual)
Larry Thomas

Regrets:
Hanne Madsen
Deputy Chief Michael LeSage

Guest:
Naomi Krueger

Staff Present:
Interim Chief Todd Matsumoto
Deputy Chief Mike Procyk (Virtual)
A/Deputy Chief Steven Drennan
Supt. Raj Mander
Meena Brisard, Sr. Human Resources Manager
Gayle Wlasiuk, Executive Services Manager
Jason Kuzminski, Executive Director
Marion Chow, Executive Assistant

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A. CALL TO ORDER

The August 24, 2026 Special Board meeting was called to order at 10:01 AM.

B. DECLARATIONS OF ANY CONFLICT OF INTEREST

No Board Directors declared any conflict of interest.

C. ADOPTIONS

1. Adoption of the Agenda – August 24, 2026

It was

Moved by Rob Stutt
Seconded by George Duncan

THAT the Surrey Police Board adopt the agenda for the August 24, 2026 special board meeting.

Carried.

D. NEW BUSINESS

1. Opportunities for Public Comment
Report 2026-R004 - FOR DECISION

It was

Moved by George Duncan
Seconded by Larry Thomas

THAT the Surrey Police Board authorizes the Governance Committee to:

(a) Create and implement an opportunity for public comments on substantive business items

before the Board begins deliberations or votes on those items; and
(b) Make and implement any consequential amendments to rules and policies in the governance manual.

Carried.

E. MOTION TO HOLD A MEETING IN A CLOSED SESSION

It was

Moved by Rob Stutt
Seconded by George Duncan

That the Surrey Police Board adjourn the public portion of the special meeting to move to a closed session to discuss labour and employment matters in accordance with Police Act, section 69 (2)(c) of the Police Act.

Carried.

The Surrey Police Board regular meeting adjourned at 10:04 AM.

The closed session of the meeting reconvened at 10:08 AM.

Interim Chief Matsumoto advised the Board on an incident that took place on August 23, 2026.

Deputy Chief Procyk joined the meeting at 10:09 AM.

REPORTS FROM CLOSED SESSION

1. SPU Bargaining Update
   Report 2026-HRC010 – FOR DECISION

It was

Moved by Larry Thomas
Seconded by George Duncan

That the Surrey Police Board approve Option A in the Report to instruct the bargaining committee to advise the Surrey Police Union (SPU) that if it ratifies the Memorandum of Settlement (MOS) and authorizes the SPU's Executive to sign a renewed Collective Agreement incorporating the terms set out in the MOS, then the Board will conclude its ratification process no later than three (3) business days after ratification by the SPU.

Carried.

NOTE: Once SPU has provided notification to the Board on the decision of their membership, the Executive Director will inform the Board and take the necessary steps to have the Board ratify and pass a motion to finalize the new collective agreement. This motion will be done via electronic vote.

2. CUPE 402 Bargaining Mandate
Report 2026-HRC011 – FOR DECISION

It was

Moved by Larry Thomas
Seconded by Archie Johnston

THAT the Surrey Police Board approve Option A in the Report to approve the SPS Bargaining Committee and bargaining mandate;

AND THAT the Board authorize the Interim Chief Constable to commence negotiations with CUPE Local 402.

Carried.

Interim Chief Matsumoto exited the meeting at 10:18 AM.

Ms. Brisard, Ms. Krueger and Ms. Wlasiuk exited the meeting at 10:22 AM.

3. Exempt Civilian Compensation Alignment
Report 2026-HRC012 – FOR DECISION

It was

Moved by Larry Thomas
Seconded by Archie Johnston

THAT the Surrey Police Board approve Option A in the Report to align the 2025 & 2026 wage increases for SPS exempt civilian staff to align with the wage increases received by City of Surrey exempt staff.

Carried.

Deputy Chief Procyk, A/Deputy Chief Drennan and Supt. Mander exited the meeting at 10:25 AM.

Interim Chief Matsumoto returned to the meeting at 10:31 AM.

4. Acting Executive Compensation
Report 2026-HRC013 – FOR DECISION

It was

Moved by Larry Thomas
Seconded by George Duncan

That the Surrey Police Board approve Option A as outlined in the report.

Carried.

5. Chief's Updates

Interim Chief Matsumoto provided the Board with information on the correspondence received from the Cloverdale Rodeo Exhibition Association.

The Board provided their questions and comments.

RISE WITH REPORT

It was

Moved by Perm Jawanda
Seconded by George Duncan

That the Surrey Police Board rise with the reports at a future board meeting.

Carried.

F. OTHER BUSINESS

The Executive Director provided the Board with information on the recent meeting with PwC that was attended by Director Jawanda and Director Thomas where facts, data and risks scenarios were presented.

More information will be presented at the September 4 workshop on engaging PwC post transition.

G. ADJOURNMENT

It was

Moved by Rob Stutt
Seconded by George Duncan

That the Surrey Police Board meeting of August 24, 2026 be adjourned.

Carried.

The August 24, 2026 Surrey Police Board special meeting adjourned at 11:02 AM.

Certified correct:

_____ _____

Marion Chow, Executive Assistant Perm Jawanda, Chair

SURREY POLICE BOARD
EVOTE Minutes

Venue: VIA EVOTE
Date: August 27, 2026

Directors:
Perm Jawanda
Archie Johnston
Rob Stutt
George Duncan
Jessie Sidhu
Larry Thomas
Hanne Madsen

Staff:
Jason Kuzminski, Executive Director
Marion Chow, Executive Assistant

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FOR RECORDING PURPOSES

1. SPU Bargaining Update
Report 2026-HRC010 – FOR DECISION – VIA EVOTE

The Surrey Police Board formally ratified the Memorandum of Settlement (MOS) by approving the following resolution:

It was

Moved by Larry Thomas
Seconded by George Duncan

WHEREAS the Surrey Police Board resolved that if the Surrey Police Union (SPU) ratifies the Memorandum of Settlement (MOS) as set out in Report 2026-HRC010 and authorizes the SPU Executive to sign a renewed Collective Agreement incorporating the terms set out in the MOS, then the Board will conclude its ratification process no later than three (3) business days after ratification by the SPU;

AND WHEREAS the SPU ratified the MOS and authorized the SPU Executive to sign a renewed Collective Agreement incorporating the terms set out in the MOS on August 26, 2026;

AND WHEREAS the Board's procedural bylaws allow for electronic voting on resolutions;

THEREFORE, BE IT RESOLVED THAT the Surrey Police Board ratify a renewed Collective Agreement with SPU on the terms set out in the MOS.

Carried Unanimously.

Certified correct:

_____
Marion Chow, Executive Assistant

_____
Perm Jawanda, Chair

SURREY POLICE BOARD
Special Board Meeting Minutes

Venue: Virtual Via Teams
Date: September 10, 2026
Time: 9:00 AM

Present:
Perm Jawanda
George Duncan
Archie Johnston
Hanne Madsen
Jessie Sidhu
Rob Stutt
Larry Thomas

Staff Present:
Interim Chief Todd Matsumoto
A/Deputy Chief Steven Drennan
Donna Smith, Legal Counsel
Jason Kuzminski, Executive Director
Marion Chow, Executive Assistant

The Surrey Police Board recognizes that our work takes place on the ancestral, traditional, and unceded territories of the Coast Salish Peoples.

A. CALL TO ORDER

The September 10, 2026 Special Board meeting was called to order at 9:02 AM.

B. DECLARATIONS OF ANY CONFLICT OF INTEREST

No Board Directors declared any conflict of interest.

C. **ADOPTIONS**

1. Adoption of the Agenda – September 10, 2026

It was

Moved by Rob Stutt
Seconded by Archie Johnston

THAT the Surrey Police Board adopt the agenda for the September 10, 2026 special board meeting.

Carried.

D. **CONSENT ITEM**

1. Year to Date Expenditures – July 31, 2026
   Report 2026-FIN013- – FOR INFORMATION

The Surrey Police Board received the report for information.

E. MOTION TO HOLD A MEETING IN A CLOSED SESSION

It was

Moved by Archie Johnston
Seconded by Rob Stutt

That the Surrey Police Board adjourn the public session of the special meeting to move to a closed session to

discuss matters in accordance with Police Act, section 69 (2)(b) of the Police Act.

Carried.

The Surrey Police Board special meeting adjourned at 9:05 AM.

The closed session of the board meeting commenced at 9:05 AM.

F. REPORTS – CLOSED BOARD

2. Contract Award for Acquisition of Mobile Radios
Report 2026-FIN014 – FOR DECISION
Held in camera as per sec. 69(2)(b)

It was

Moved by George Duncan
Seconded by Hanne Madsen

THAT the Surrey Police Board approve Option A as detailed in the report to approve the Chief Constable entering into an agreement with E-COMM 911 EMERGENCY COMMUNICATIONS FOR BRITISH COLUMBIA INC. ("E-Comm") for the acquisition of 145 Motorola APX 8500 vehicle mobile radios and the selected associated components, features and licences;

AND THAT the Board establish an expenditure limit of $1,069,034, inclusive of GST and PST (with an annualized recurring cost of approximately $214,000 over a 5 year term);

AND FURTHER THAT the Board authorize the Chief Constable or their designate to sign for and implement the required agreements and other documents required for acquisition of the radios.

Carried.

Director Thomas joined the meeting at 9:07 AM.

3. Contract Award for Acquisition of Soft and Hard Body Armour
Report 2026-FIN015 – FOR DECISION
Held in camera as per sec. 69(2)(b)

It was

Moved by George Duncan
Seconded by Archie Johnston

THAT the Surrey Police Board approve Option A as detailed in the report and authorize the Chief Constable to enter into a contract with JOINT FORCE TACTICAL (“Joint Force”) for the supply and delivery of soft body armour, hard body armour, carriers and related accessories (the

"Equipment") for a five-year term (3-year initial term + 2 – one-year renewals at SPS's option);

AND THAT the Surrey Police Board approves an expenditure limit of $5,203,000, for the five-year term, estimated at an average of $1,041,000 per year (the "Expenditure Limit"), for the Equipment;

AND FURTHER THAT the Surrey Police Board delegates its authority to the Chief Constable or their designate to sign the agreement with Joint Force and any related documents, and to make expenditures within the Expenditure Limit, to implement the contract.

Carried.

4. Contract Award for Janitorial Services
Report 2026-FIN016 – FOR DECISION
Held in camera as per sec. 69(2)(b)

It was

Moved by George Duncan
Seconded by Hanne Madsen

THAT the Surrey Police Board approve Option A as detailed in the report to approve the award of two contracts for janitorial services, each for an initial term of three years with up to two additional one-year renewal options exercisable at SPS's discretion:

a. to ACOM BUILDING MAINTENANCE LTD. ("ACOM") for the Headquarters area (including Headquarters, Headquarters West, West Tower, but excluding the Detention Centre);
b. to 13SB BUILDING MAINTENANCE SERVICES LTD. ("13SB") for District Offices 1-5, the Detention Centre, North Annex, Surrey Police Training Centre and Clayton Hall;

AND THAT the Surrey Police Board approve an aggregate expenditure limit of approximately **$2,687,636**, inclusive of GST and a 10% contingency, for the initial three-year term (representing an annualized recurring expense amount of approximately $903,519, subject to cost-of-living adjustments) (the "Expenditure Limit"); and

AND FURTHER THAT the Surrey Police Board authorize the Interim Chief Constable, or their designate, to finalize and execute the agreements with ACOM and 13SB and the resulting expenditures to implement the agreements.

Carried.

5. Contract Award for Branded Promotional Merchandise
   Report 2026-FIN017 – FOR DECISION
   Held in camera as per sec. 69(2)(b)

It was — Moved by George Duncan
Seconded by Larry Thomas

THAT the Surrey Police Board approve Option A as detailed in the report to authorize the Chief Constable to sign and enter into a contract with IG IMAGE GROUP INC. ("IG Image Group") and make expenditure of $820,000 over 5 years (approximately $164,000 per year), inclusive of applicable taxes, for the supply of branded promotional materials.

Carried.

The closed session of the board meeting concluded at 9:27 AM.

MOTION TO RECONVENE THE REGULAR BOARD SESSION

It was — Moved by Hanne Madsen
Seconded by Archie Johnston

That the Surrey Police Board reconvene the regular board session.

Carried.

The regular board meeting reconvened at 9:27 AM.

G. REPORTS APPROVED AT THE CLOSED SESSION

The Surrey Police Board approved the reports noted in Section F, Items 2, 3, 4 and 5 with the resolutions as detailed above.

H. ADJOURNMENT

It was — Moved by Hanne Madsen
Seconded by George Duncan

That the Surrey Police Board special meeting of September 10, 2026 be adjourned.

Carried.

The September 10, 2026 Surrey Police Board special meeting adjourned at 9:28 AM.

Certified correct:

_____ _____

Marion Chow, Executive Assistant — Perm Jawanda, Chair

SURREY POLICE BOARD
EVOTE Minutes

Venue: VIA EVOTE
Date: September 28, 2026

Directors:
Perm Jawanda
Archie Johnston
George Duncan
Jessie Sidhu
Larry Thomas
Hanne Madsen

Staff:
Jason Kuzminski, Executive Director
Marion Chow, Executive Assistant

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FOR RECORDING PURPOSES

1. Manulife Group Benefits – Approval of Policy Renewal
Report 2026-HRC014 – FOR DECISION – VIA EVOTE

It was

Moved by Larry Thomas
Seconded by Hanne Madsen

THAT the Surrey Police Board authorize the Board Chair or their designate to execute an agreement to renew the group benefits policy with Manulife Financial, including the negotiated rate adjustments and the resulting estimated annual cost increase of $180,100;

AND THAT the Surrey Police Board authorizes Surrey Police Service to explore the option of a two-year renewal with Manulife before going back to market.

Carried Unanimously.

2. Experienced Officer Hiring Incentives – Cost Savings and Extension Request Overview
Report 2026-HRC015 – FOR DECISION – VIA EVOTE

It was

Moved by Larry Thomas
Seconded by Hanne Madsen

THAT the Surrey Police Board approve an extension of the current Experienced Officer hiring incentive program to December 31, 2026, under the existing incentive structure with no additional funding.

Carried Unanimously.

Certified correct:

_____ _____

Marion Chow, Executive Assistant Perm Jawanda, Chair

BOARD REPORT

REGULAR

REPORT DATE: October 16, 2026
BOARD MEETING DATE: October 22, 2026
BOARD REPORT # 2026-R005

TO: **Surrey Police Board**

FROM: **Executive Director** FILE:

SUBJECT: **Vendor Selection for Independent Review of Financial Controls**

This report is FOR INFORMATION.

EXECUTIVE SUMMARY

- The Surrey Police Board delegated its authority to the Finance and Risk Committee (FRC) for selecting an independent reviewer of internal financial controls, in order to ensure best practices.
- FRC directed the Executive Director to solicit bids from at least three audit and accounting firms that have the requisite expertise and experience to complete the review and make recommendations.
- A step-by-step criterion evaluation of proposals received is complete, with three proponents assessed.
- Applying public sector evaluation rules, where qualitative grades convert to standard percentage scales (very high = 95%, high = 80%) and cost points are assessed using a standard formula, resulted in EY as the preferred proponent.

DISCUSSION

In accordance with authority delegated by the Board, the Finance and Risk Committee held an informal procurement process to engage an independent financial services firm to review Surrey Police Service's internal controls for procurement and finances. Three firms submitted bids in accordance with a scope of service document. The bids were evaluated against five weighted criteria using standard public sector RFP scoring rules (Qualitative: Very High = 95%, High = 80%; Cost: Relative formula normalized against the lowest bidder). While Firm One achieved the highest technical rating and Firm Two offered the lowest price, EY matched Firm One in all but one technical category and was significantly more competitive on cost, earning the highest overall score.

Evaluation Summary & Scoring Matrix

Evaluation Category	Weight	Firm One	Firm Two	Ernst & Young (EY)
1. Relevant Experience	30%	28.50 *(95%)*	24.00 *(80%)*	28.50 *(95%)*
2. Proposed Methodology	30%	28.50 *(95%)*	24.00 *(80%)*	28.50 *(95%)*
3. Team Expertise	20%	19.00 *(95%)*	16.00 *(80%)*	18.00 *(90%)*

Evaluation Category	Weight	Firm One	Firm Two	Ernst & Young (EY)
4. Cost & Value	15%	6.97 *($81.4k total)*	15.00 *($37.8k total)*	9.45 *($60.0k total)*
5. References	5%	4.75 *(95%)*	4.00 *(80%)*	4.75 *(95%)*
TOTAL COMPOSITE SCORE	**100%**	**87.72 / 100**	**83.00 / 100**	**89.20 / 100**

Note: Firm One's cost score reflects a $74,000 base fee plus a mandatory 10% technology/administrative charge ($81,400 total).

Detailed Criterion Analysis

1. Relevant Experience & Qualifications (30% Weight)

- **Firm One (Very High - 28.50 pts):** Exceptional footprint across British Columbia's public sector (46 municipalities, 8 regional districts) with specialized, direct law enforcement operational review experience (e.g., Guelph, York, Waterloo, Peterborough). Submitted five highly relevant BC case studies.
- **EY (Very High - 28.50 pts):** Demonstrates extensive municipal internal audit track record across major Canadian jurisdictions (City of Vancouver, Ottawa, Toronto, Halifax, Saint John), showcasing broad scale and risk management depth.
- **Firm Two (High - 24.00 pts):** Solid public sector and Internal Controls over Financial Reporting (ICFR) background with Crown corporations and municipal-adjacent bodies (e.g., Halifax Harbour Bridge, NS Legal Aid), though lacking direct law enforcement case studies.

2. Proposed Methodology & Approach (30% Weight)

- **Firm One (Very High - 28.50 pts):** Structured 3-phase framework (*Mobilize; Collect & Map / Assess Design & Effectiveness; Advise, Prioritize & Report*) fully aligned with COSO. Features a detailed 11-week roadmap and robust risk mitigation plans.
- **EY (Very High - 28.50 pts):** Robust 4-phase methodology aligned with COSO and IIA standards. Highly customized to municipal operations with strong IT and governance integration.
- **Firm Two (High - 24.00 pts):** Straightforward, practical 4-phase approach (*Planning, Interviews/Walkthroughs, Analysis/Gap Identification, Recommendations/Reporting*). Highly concise timeline covering core requirements.

3. Project Team Expertise (20% Weight)

- **Firm One (Very High - 19.00 pts):** Led by experienced Partners Naeem Rajabali (16+ yrs) and Melissa Chan (18+ yrs), supported by a dedicated Senior Manager, a Technology Risk Senior Manager (Gokul Pillai, 15+ yrs), and a Governance Lead.
- **EY (Very High - 18.00 pts):** Strongly led by Safia Rahemtulla (15+ yrs), Delivery Lead Imran Mithani (28+ yrs), and QA Lead Mohamed Bhamani (20+ yrs), backed by specialized Subject Matter Advisors.
- **Firm Two (High - 16.00 pts):** Led by experienced Partners Leah White (20+ yrs) and David Florio (Quality Review), supported by two Senior Managers.

4. Cost and Value (15% Weight)

- **Firm Two ($37,800 CAD - 15.00 pts):** Most cost-effective proposal, providing a fully compliant service model at roughly half the price of competitors.
- **EY ($60,000 CAD - 9.45 pts):** Competitive mid-tier fixed fee capped at 250 hours, offering strong value relative to technical depth.
- **Firm One ($81,400 CAD incl. fees - 6.97 pts):** Highest fee ($74,000 fixed fee + 10% tech/support fee), despite representing a discounted commercial rate (>50% off standard rates).

5. References & Past Performance (5% Weight)

- **Firm One & EY (Very High - 4.75 pts each):** Both provided outstanding, direct public sector references (Firm One: BC OCG, VFPA, BC Transit; EY: Cities of Ottawa, Oakville, Halifax, Saint John).
- **Firm Two (High - 4.00 pts):** Concrete references provided, though leaning more commercial/quasi-public (Alcool NB Liquor, High Liner Foods).

Strategic Trade-Offs & Decision Rationale

Firm Two---> Low Cost ($37.8k) | Lower Technical Score (80%) ---> Total: 83.00

Firm One ---> High Tech (95%) | Higher Cost Burden ($81.4k) ---> Total: 87.72

EY ---> High Tech (94%) | Balanced Fee ($60.0k) ---> Total: 89.20 (RECOMMENDED)

1. **Why EY is recommended:** The RFP structure heavily favors technical capabilities (85% total weight). EY matched Firm One's top score in Experience, Methodology, and References while offering a fixed price that is **$21,400 lower than Firm One's total cost**.
2. **Why Firm One Fell to 2nd Place:** Firm One delivered the highest overall technical capability and unrivaled local BC law enforcement context. However, its $74,000 fee plus mandatory 10% support charge resulted in a significant cost difference that erodes its technical advantage.
3. **Why Firm Two Took 3rd Place:** Firm Two offered the lowest cost ($37,800), but maxing out the 15-point cost category was insufficient to overcome a 15-point gap accumulated across the heavy technical categories.

After careful consideration of the bids, the Finance and Risk Committee adopted the following motion:

> THAT the Surrey Police Board selects Ernst & Young to conduct an independent review of internal financial controls at a fixed fee not to exceed $60,000 (CAD), subject to final contract negotiation.



Jason Kuzminski
Executive Director

BOARD REPORT

REPORT DATE: October 16, 2026
MEETING DATE: October 22, 2026
BOARD REPORT # 2026-FIN018

TO: **Surrey Police Board**

FROM: **Finance and Risk Committee** FILE: **60550-02-03**

SUBJECT: **Acquisition and Implementation of CCTV Security System**

This report is FOR DECISION.

EXECUTIVE SUMMARY

- By November 2026, SPS must migrate from the RCMP's CCTV platform to its own platform.
- SPS seeks approval to acquire the same Genetec platform already utilized by the RCMP within the sites and use the same implementation partner, Securitas.
- SPS obtained quotes for 3 separate solutions (Securitas, [redacted] and [redacted]). That process confirmed the Genetec solution provided best value to SPS and met SPS's operational requirements within a compressed timeline.
- Continuing with this platform and service provider ensures uninterrupted security, schedule certainty, product compatibility and continuity of support, minimizing operational and transition risk.

DISCUSSION

Operational Need

CCTV provides core physical-security capability throughout SPS sites, supporting public and employee safety. Currently, there are [redacted] cameras located throughout SPS sites. These cameras operate on existing RCMP infrastructure (using the Genetec platform) and must be transitioned to an SPS-managed environment before November 2026. Migration work is estimated at approximately 250 person-hours and must be staged to minimize interruptions to video coverage and recording.

Requirement for Board Approval

Originally, the cost of migrating to an SPS owned solution was initially estimated at under $500,000, which is within the Chief Constable's financial authority. However, as IT personnel were mobilizing to proceed, new price quotes pushed the total contract value over the Chief Constable's limit. Recognizing the limited time for implementation and need for prompt Board referral, the Interim Chief Constable provided verbal notice to the Finance and Risk Committee of this pending request at its September 3, 2026 meeting. This report is the written follow-up to that original notification.

Proposed System Design

The proposed system design is a like-for-like migration of the Genetec solution currently provided by the Surrey RCMP. It includes:

- one local server at each remote site, allowing business continuity if network connectivity between the site and headquarters is unavailable;

- two virtual servers at headquarters to direct video-recording traffic;
- four servers at headquarters to host campus cameras and provide centralized storage for backup recordings from remote sites;
- migration of 292 cameras (as part of a planned asset transfer from the RCMP to SPS); and
- transfer of the existing Genetec licences from the RCMP to SPS, enabling SPS to incur renewal costs rather than the cost of purchasing an entirely new client licence.

Direct Award Justification

SPS informed the Committee that it received late notice that access to the current CCTV system would end in November 2026 has resulted in urgency to obtain a new solution. As a consequence, SPS has asked the Board to waive technical compliance with AD 8.3 (*Acquisition of Goods and Services),* which requires a formal competitive process where the estimated total contract value exceeds $75,000.00 unless direct award criteria are met. In this case, the Committee was satisfied that the following circumstances support a direct award:

- Technical compatibility and continuity
  - the migration uses the existing Genetec platform and configuration, limiting interoperability risk and avoiding an unnecessary platform change during a time-critical transition
- Supplier-specific knowledge
  - Securitas is the Genetec partner supporting the RCMP environment and is familiar with the present architecture, configuration and migration dependencies
- Schedule
  - Securitas advises that compliant pre-provisioned equipment can be delivered in three to four weeks;
  - an alternate option has an estimated six-month lead time for hardware delivery before configuration and integration
- Accountability and support
  - a turnkey approach provides a single point of responsibility for hardware specification, provisioning, software compatibility and implementation support
- Operational risk
  - the project must be completed before the November 2026 RCMP demobilization, and approximately 250 hours is required for migration efforts.

Price Comparisons

Although SPS did not undertake a formal competitive process, it obtained quotes and information from 3 suppliers, including the [redacted]. While the hardware cost quoted by ($235,771.76) was lower than the proposed solution, the estimated delivery period of 6 months for the servers would be too late to meet the November deadline. As well, the quote does not include an installed operating system, software provisioning, or the additional labour needed to configure and integrate the solution into the pre-existing environment.

The price comparison between [redacted] and [redacted] options is set out in the table below:

	[redacted]*	[redacted]**
Hardware / Software	$522,736.59	$581,801.58
Labour/training services	$7,418.18	$41,511.32
Taxes (12%)	$63,618.57	$74,797.548
Contingency (10%)	$59,377.33	$69,811.04
TOTAL:	$653,150.68	$767,921.49

* Quote valid until October 13, 2026

** Quote valid until October 13, 2026

Market Conditions and Price Volatility

SPS advised the Committee that is has seen extreme volatility in IT infrastructure pricing, which purportedly due to AI-driven demand and supply-chain constraints. Prices have increased significantly from original projections, quotations have been difficult to obtain for the correct hardware and configuration, and pricing is frequently changing. The supplier has advised that another increase is expected in September 2026, although the timing and magnitude are not known.

FINANCIAL IMPLICATIONS

Total financial implication	$653,150.68	
This item is within Chief Constable Signing Authority	Yes ☐	No ☒
This item is within the annual approved budget	Yes ☒	No ☐
This item is a new funding request	Yes ☐	No ☒

RISK ASSESSMENT

Operational and Transition Risk

[redacted].
Mitigation includes early ordering, a detailed implementation schedule, staged migration, maintenance of existing coverage until acceptance, and formal testing of every camera and recording path.

Procurement Risk

[redacted]. Although SPS did not undertake a formal competitive process, SPS nonetheless obtained additional quotes for alternate infrastructures. The documented compatibility and schedule constraints, market comparison undertaken, the scope differences between quotations, and the approval rationale as described in this report mitigates those risks.

Financial Risk

Rapidly changing hardware prices create a risk of cost escalation for a time sensitive solution. Proceeding with the Genetec solution through Securitas mitigates some price volatility since it is a turnkey solution with comprehensive pricing.

Technology, Cybersecurity and Privacy Risk

CCTV systems create cybersecurity, privacy and records-management obligations. Use of the RCMP platform through the same supplier provides continuity to the required controls and confidence that the infrastructure is compliant with the security architecture, access controls, privacy assessment requirements and integrity integral in the use of CCTV cameras.

Privacy Impact Assessment

SPS's cyber security team has completed a Supply Chain Integrity Assessment assigning a Supplier Cyber Security Maturity Rating of 'High', Supplier Confidence Rating as 'High', and Risk Rating of 'Low'. Based on that assessment, use of the supplier has been cleared to move forward from a cyber security perspective.

RESOURCE IMPLICATIONS

The migration is expected to require approximately 250 person-hours of staff time.

Option A:

Direct award to Securitas/Genetec to provide a turnkey migration solution

Advantages	Disadvantages
• Ensure uninterrupted support for public and employee safety and security; • Provides compliant, pre-provisioned hardware on an advised three-to-four-week delivery schedule • Uses the existing platform and a partner familiar with the RCMP environment, reducing migration complexity and downtime • Creates a single point of accountability for hardware, provisioning, compatibility and implementation support • Provides the strongest schedule confidence for completion before November 2026 • Transfers existing licences and avoids the cost and risk of procuring a new CCTV platform • Despite no publicly posted competitive process being undertaken, additional quotes were obtained from 2 other vendors minimizing direct award risks and ensuring pricing and process integrity.	• Higher quoted price than purchasing unconfigured servers directly from Dell but offset by implementation challenges and other costs • Current pricing may expire or increase before approval; final price and scope remain to be confirmed

Option B:

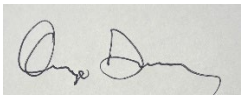
Conduct a public competitive procurement for a replacement solution

Advantages	Disadvantages
• Provides open market access and competitive price discovery • Could identify alternate platforms, integrators or delivery models	• Does not meet the remaining timeline when procurement, evaluation, contracting, design, delivery and migration are considered • A different platform would increase transition, training, licensing, integration and operational-change risks • May duplicate design work and delay ordering while hardware prices remain volatile • Leaves SPS without a completed CCTV environment when RCMP support ends

RECOMMENDATION AND CONCLUSION

The Finance and Risk Committee recommends Option A which will require the Board to adopt the following resolution:

THAT the Surrey Police Board authorizes the Interim Chief Constable or their designate to execute an agreement and related documents awarding a contract to SECURITAS TECHNOLOGY CANADA CORPORATION ("Securitas") for the supply, configuration, commissioning and implementation of the Genetec platform required to migrate the closed-captioned television (CCTV) system from the current environment at a total estimated expenditure limit of $653,150.68.



George Duncan
Chair, Finance and Risk Committee

BOARD REPORT

REPORT DATE: October 14, 2026
MEETING DATE: October 22, 2026
BOARD REPORT # 2026-HRC016

TO: **Surrey Police Board** FILE: **60550-20-03**

FROM: **Human Resources and Compensation Committee**

SUBJECT: **Special Municipal Constable Status for Information Officers and Court Liaison Officers**

This report is FOR DECISION.

EXECUTIVE SUMMARY

- Information Officers and Court Liaison Officers that transitioned from Surrey RCMP to Surrey Police Service hold/held Special Provincial Constable status allowing them to swear and lay informations for the courts and serve summons and subpoenas to the public.
- It is important to ensure the appropriate authority and designation are given to individuals performing such duties when acting on behalf of Surrey Police Service in official capacities.
- Court Liaison Officers will no longer hold Special Provincial Constable status after November 29, 2026, as designation should be granted by the employing agency.
- Information Officers have not held Special Provincial Constable status since November 29, 2024, directly causing additional work for Frontline Officers.
- Municipal police agencies are responsible for independently ensuring that the appropriate designation and process is completed and maintained for their employees
- Surrey Police Board approval is required to grant Special Municipal Constable status to Information Officers (up to 15) and Court Liaison Officers (up to 12) to ensure SPS continues to have personnel with authority to carry out these vital functions.

The Human Resources and Compensation Committee reviewed a request from SPS Management to grant Special Municipal Constable status to Information Officers and Court Liaison Officers that confers peace officer powers to these employees while performing their work roles.

Information Officers are a public facing unit and serve as the first point of contact at the front counters for both SPS Headquarters and the District Offices. Among their many responsibilities, one key function has been the service of subpoenas to witnesses in support of police investigations and court proceedings, not only within Surrey but also nationally.

Court Liaison officers provide services within our court region that include swearing formal written accusations for criminal matters being brought before the courts. The Attorney General of BC requests that all civilian staff who support police operations for these functions maintain either a special provincial or special municipal constable status. Courts will not facilitate the swearing of information for criminal charges from individuals representing police agencies without one of these designations.

Prior to Nov 29, 2024, Information Officers and Court Liaison Officers were appointed as Special Provincial Constables with Surrey RCMP, only Court Liaison Officers have maintained their Special Provincial Constables status, so long as they are supporting the RCMP-SPOSU.

It should be noted that this designation is strictly administrative in nature and there are no budget impacts associated with this change.

APPOINTING SPECIAL MUNICIPAL CONSTABLES AND DUTIES TIED TO APPOINTMENT

The BC Police Act, Part 7, 35 addresses the handling of Special Municipal Constables in Municipal Police Agencies and states,

> *"(1) After consultation with the chief constable, a municipal police board may appoint persons considered suitable as special municipal constables.*
> *(2) A special municipal constable must assist the municipal police department in the performance of its duties.*
> *(3) Subject to a collective agreement as defined in the Labour Relations Code, a special municipal constable may be paid the remuneration and is appointed for the term the municipal police board determines.*
> *(4) Subject to the restrictions the municipal police board specifies in the appointment, a special municipal constable has, while carrying out the duties of the special municipal constable's appointment, the powers, duties and immunities of a municipal constable."*

Option A:

Appointing all Court Liaison Officers and Information Officers as Special Municipal Constables

Advantages	Disadvantages
Civilian employees will continue to manage the swearing of information for Crown. Civilian employees will be able to reduce Frontline Sworn member workload by delivery subpoenas and summons in the District Offices.	None

Option B:

Opting to not have Civilians with a Special Municipal Constable designation

Advantages	Disadvantages
None	Sworn, Frontline members will need to continue providing document services. Civilian Court Liaison Officers will no longer be able to swear informations, meaning that charges cannot go forward to Crown.

RISK ASSESSMENT

There is no current process in place for new team members to obtain Special Municipal Constable designation, it should also be noted that once the demobilization of the RCMP-SPOSU is complete, the historical Provincial designations will be terminated, leaving SPS without designated members to carry out these functions.

Court liaison officers will no longer be able to swear information after November 29, 2026. Sworn Officers must continue to serve summons and subpoenas, taking them away from more critical police calls for service.

FINANCIAL IMPLICATIONS

No financial implications.

RECOMMENDATION AND CONCLUSION

The Human Resources and Compensation Committee recommends:

> THAT the Surrey Police Board approve Option A as detailed in the report to allow alignment with the practices of all policing agencies in British Columbia and will be required to ensure no disruption in regular operations and no delays in processing charge recommendations by Crown.

The proposed appointment process, Special Municipal Constable Application and Special Municipal Constable Appointment Certificate is attached as Appendix I.



Larry Thomas
Chair, Human Resources and Compensation Committee

Appendix I – Special Municipal Constable Application and Special Municipal Constable Appointment Certificate

Appendix I

SPECIAL MUNICIPAL CONSTABLE APPOINTMENTS FOR INFORMATION OFFICERS AND COURT LIAISON OFFICERS	
LEGISLATIVE AUTHORITY	BC Police Act, Part 7, 35
DATE APPROVED	
DATE REVIEWED	
DATE AMENDED	
DATE TO BE REVIEWED	
REPORTING REQUIREMENT	

PURPOSE:

To appoint civilian Information Officers and Court Liaison Officers as Special Municipal Constables for Surrey Police Service so they can perform specific, administrative functions of their role.

GUIDING PRINCIPLES

The appointment of Information Officers and Court Liaison Officers as Special Municipal Constables with Surrey Police Service will authorize them to perform administrative duties as set out in their appointment certificate. No additional training or testing is required for this appointment, and the appointment does not change or add to the skill of anyone already occupying their position.

This appointment will remain valid so long as the employee is considered active in their role and renewed every 5 years from the date of the original appointment.

PROPOSED PROCESS OF APPOINTMENT

CURRENT INFORMATION OFFICERS AND COURT LIAISON OFFICERS

1. A list of names will be provided to the Chief Constable
2. Approved individuals will sign the oath for submission to the Surrey Police Board.
3. Surrey Police Board to appoint recommended individuals as Special Municipal Constables, with their duties noted in the SMC certificate issued.

FOR ALL ELIGIBLE FUTURE HIRES

1. Individuals will complete an application form and include the following documents:
    a. Police Information Check ***(we can determine if we need to include this as a requirement).***
    b. Oath
2. Completed applications will be signed by the Unit Manager and forwarded to the Chief Constable or designate for approval.
3. If approved, the names of the individuals will be forwarded to the Surrey Police Board for the official appointment.

4. A certificate will be issued to the individual once appointed, which will specify the duties authorized by the appointment.
5. All documents will also be kept at the office of the Chief Constable.

Special Municipal Constable Application ADXXXX

☐ New Application ☐ Renewal (Note: Expired appointments must be submitted as new)

APPLICANT INFORMATION

Full Legal Name: _____ _____

LAST NAME FIRST NAME MIDDLE NAME(S)

Date of birth: _____

(YYYY-MM-DD)

Have you ever been charged with a criminal offence? ☐ Yes ☐ No Have you ever been convicted? ☐ Yes ☐ No

If you answered 'yes' to either question above, provide the details:

APPOINTMENT TYPE

Check the appropriate employment responsibilities that this applicant performs as is required of this Special Municipal Constable appointment:

☐ Court Liaison Officer - including the laying of informations

☐ Document Server- serves subpoenas and summonses

☐ DNA collector- obtains samples of bodily substances as per section 487.056(3) of the *Criminal Code of Canada*

CONFIRMATION

_____ _____ _____ _____

Signature of Applicant Date Signature of Unit Manager Date

APPROVAL

_____ _____

Signature of Chief Constable (or designate) Date

CHECKLIST FOR REQUIRED DOCUMENTATION

ALL **applicants (new or renewal) must submit:**

- ☐ Completed Application form, stating FULL LEGAL NAME
- ☐ Current Police Information Check Results

For new applicants:

- ☐ Oath - Must be signed ink on paper, not digitally signed. Must be sworn in person

SURREY
POLICE BOARD

SPECIAL MUNICIPAL CONSTABLE APPOINTMENT

Oath or solemn affirmation by the Special Municipal Constable (SMC) appointee
(*Police Oath / Solemn Affirmation Regulation*, B.C. Reg. 136/2002, section 1(a)):

> "I, *[print name]* _____, do swear / solemnly affirm that I will be faithful and bare true allegiance to His Majesty King Charles III, King of Canada, His Heirs and Successors, and will faithfully, honestly and impartially perform my duties as a Special Municipal Constable with Surrey Police Service."

Signature of SMC: _____ _____
Date

Name of SMC: _____

Under the *Police Act*, R.S.B.C. 1996, c. 367, section 35, and the *Police Oath / Solemn Affirmation Regulation*, and after consultation with the Chief Constable of Surrey Police Service, the Surrey Police Board appoints

[print name of SMC] _____

as a Special Municipal Constable with Surrey Police Service, ***to perform the following duties:***

- ***Serve Summons and Subpoenas to the public within the confines of buildings used by Surrey Police Service***

or

- ***Court Liaison including swearing informations***

_____ _____
Authorized Representative
Surrey Police Board

This form to be retained by the Office of the Chief Constable of Surrey Police Service as required by the *Police Oath / Solemn Affirmation Regulation*, section 2(b

BOARD REPORT

REGULAR

REPORT DATE: October 14, 2026
MEETING DATE: October 22, 2026
BOARD REPORT # 2026-GOV012

TO: **Surrey Police Board**

FROM: **Governance Committee**

FILE: 60550-20-02

SUBJECT: **Service or Policy Complaint File No. 2026-005**

This report is FOR DECISION.

- On July 23, 2026, the Surrey Police Board received a complaint (attached as **Appendix I**) regarding the placement of an SPS public safety camera trailer immediately adjacent to the complainant's residence.
- As the correspondence was received during summer and could not be considered by the Board until its next regular meeting in October, it was reported to the Governance Committee at its July 30th meeting and forwarded to the Chief Constable for interim action.
- The Chief Constable and representatives from the Chief Constable's Office met or corresponded with the complainant on several occasions, records of which are attached as **Appendix II**.
- On July 29, 2026, a letter from the complainant dated July 22, 2026 was received and provides further particulars of why the complainant believes this is a governance and oversight matter.
- On September 29, 2026, the complainant wrote the Chief Constable to express appreciation that the public safety camera is being removed and for SPS's responsiveness. **(Appendix III).**
- Notwithstanding resolution of the complaint, Division 5, Part 11 of the *Police Act* requires a service or policy complaint to be opened and for the Board to determine a course of action to resolve it.
- The Executive Director recommends that pursuant to section 171 (2.1)(b) the Board dismiss the complaint as "*the complaint concerns a service or policy matter that has been appropriately resolved.*"

RECOMMENDATION

The Governance Committee recommends the following motion:

> THAT the Surrey Police Board dismiss SPC 2026-005 pursuant to section 171 (2.1)(c), reflecting the Complainant's correspondence confirming that SPS responded appropriately to the complaint.

Hanne Madsen
Chair, Governance Committee

Appendix I – Letter from Complainant to SPS
Appendix II – Records of Correspondence with Complainant
Appendix III – Correspondence from Complainant confirming satisfactory resolution of complaint

APPENDIX I

From:

July 22 2026

[redacted]
Surrey, BC [redacted]
Email: [redacted]@hotmail.com
Telephone: [redacted] (no voice mail)

To

Chief Constable
Surrey Police Service
14355 – 57 Avenue
Surrey, BC V3X 1A9

Copies

1) Chair
Surrey Police Board 14355 57 Ave, Surrey, BC, Canada V3X 1A9

2) Honourable Brenda Locke
Mayor, City of Surrey 13450 104 Avenue Surrey, BC V3T 1V8

Re: Follow-Up Request – Feasibility of Relocating Public Safety Camera Trailer Adjacent to My Residence

Dear Chief Constable,

I acknowledge receipt of Surrey Police Service's correspondence dated July 21, 2026, together with the attached Privacy Impact Assessment and camera-view image. I appreciate the effort taken to respond to the administrative questions raised in my letter of June 22, 2026.

However, I must respectfully note that the response did not address the central remedial matter raised in my correspondence: **whether Surrey Police Service is willing to consider relocating the Public Safety Camera Trailer approximately 25 feet east, or implementing an equivalent operational adjustment, to reduce the privacy impact on neighbouring residential premises while maintaining full policing functionality.**

1. Outstanding Issue: No Position on Relocation or Mitigation

My June 22, 2026 letter expressly requested that Surrey Police consider:

"additional operational adjustments or technological measures [that] may further protect residential privacy while maintaining effective policing."

This request was not addressed.

The question is not whether the PSCT is lawful or operationally justified. I have never disputed its legitimacy as a policing tool. The question is **whether its present placement—immediately adjacent to my bedroom window—is necessary**, or whether Surrey Police is willing to consider a modest relocation that preserves full surveillance capability while reducing unnecessary privacy intrusion.

2. Request for Written Reasons if Relocation Is Not Being Considered

To ensure administrative clarity, I respectfully request that Surrey Police provide:

1. **A clear statement** as to whether relocation of the PSCT (approximately 25 feet east) *or an equivalent mitigation measure* **is operationally feasible**; and
2. **If Surrey Police has concluded that relocation is not feasible**, then **written reasons** explaining the operational, engineering, investigative, or policy basis for that conclusion.

This request is made in accordance with the principles of administrative transparency and procedural fairness applicable to public bodies exercising statutory powers that affect neighbouring residents.

3. Privacy Impact Assessment Does Not Address Residential Adjacency

The PIA provided is a general program-level assessment. It does not address:

- the proximity of the PSCT to occupied residential windows;
- whether alternative placement options were considered;
- whether privacy masking or exclusion zones are enabled;
- whether the current placement is the least intrusive option available.

If Surrey Police has conducted any location-specific privacy or operational analysis, I respectfully request disclosure of the relevant administrative record or a summary of the reasoning.

4. Opportunity for Administrative Resolution

I reiterate that my objective is not to interfere with legitimate policing activities. I fully support Surrey Police Service's efforts to protect the public, particularly in light of the extortion-related incidents [redacted]

My request is simply that Surrey Police consider **a minor operational adjustment** that:

- maintains full surveillance capability;
- reduces unnecessary privacy impact;

- aligns with the principles of FOIPPA;
- promotes public confidence through transparent administrative reasoning.

In the absence of a substantive response addressing the feasibility of relocation or mitigation, I reserve all rights available to me in law and may rely upon this correspondence in any future administrative or oversight proceedings.

I look forward to Surrey Police's written position on this outstanding issue.

Yours faithfully,

[redacted]

From: Jason Kuzminski
To: [redacted]
Subject: RE: Notice of OIPC Review – PSCT Deployment Adjacent to [redacted]
Date: August 11, 2026 4:02:00 PM

Thank you for this additional information, which I will forward along.

My best,

Jason

From: [redacted]@hotmail.com>
Sent: August 11, 2026 4:00 PM
To: Jason Kuzminski <Jason.Kuzminski@surreypoliceboard.ca>
Subject: Fw: Notice of OIPC Review – PSCT Deployment Adjacent to [redacted]

CAUTION: This message came from a sender that is outside the SPS. Please try to avoid opening links or attachments from external senders unless you are absolutely sure it is safe to do so. BE CAREFUL - if you are unsure please phone the IT Service Centre.

Subject: Acknowledgement – PSCT Deployment Adjacent to [redacted]

Dear Mr. Kuzminski,

Thank you for your message and for advising that my correspondence has been reviewed by the Board's Governance Committee and shared with Chief Matsumoto. I appreciate the update and look forward to hearing further from the Board.

For the Committee's consideration, I respectfully note two factual matters relevant to governance oversight:

1. No Privacy Impact Assessment Existed at the Time of Deployment (August 2025)

The Public Safety Camera Trailer was first installed adjacent to my residence in **August 2025**. At that time, **no Privacy Impact Assessment (PIA) existed** for this deployment. The PIA provided to me (PIA 25-008) is dated **July 21, 2026**, the same date as Surrey Police Service's response to my July 9, 2026 letter.

From the PIA signature page:

> "Information, Privacy and Disclosure Manager… Date signed: **2026-07-21**."

This confirms that the PIA was completed **after** I raised concerns, nearly **eleven months after** the initial deployment. As a result, no privacy

assessment was conducted prior to placing a surveillance installation directly beside occupied residential windows.

2. Proposed Relocation Would Maintain and Enhance Policing Functionality

My suggested remedy—relocating the PSCT approximately **25 feet east**—would not diminish operational effectiveness. In fact, the alternative placement would **enhance** situational coverage by providing visibility of:

- the rear parking lot of the building,
- portions of the lane behind the building, and
- rear parking area of the day care building on north-side of 85 Avenues.

This modest repositioning would reduce residential privacy impact while improving coverage of areas currently outside the camera's field of view.

My objective remains to ensure that privacy considerations and operational needs are properly balanced. I appreciate the Board's attention to this matter and await further communication.

Yours sincerely,

[redacted]

[redacted]

[redacted]@hotmail.com

Telephone: [redacted] (no voicemail)

From: Jason Kuzminski <Jason.Kuzminski@surreypoliceboard.ca>
Sent: Tuesday, August 11, 2026 4:56 PM
To: [redacted]@hotmail.com>
Subject: RE: Notice of OIPC Review – PSCT Deployment Adjacent to 8496 120 Street

Thank you for your email, which arrived while I was away for annual vacation.

You correspondence and previous one were reviewed by the Board's Governance Committee at its recent meeting and shared with Chief Matsumoto.

We will be in touch again shortly.

Sincerely,

Jason Kuzminski

Jason Kuzminski, JD I Executive Director
Surrey Police Board
C 236.858.3916

From: [redacted]@hotmail.com>
Sent: July 23, 2026 4:21 PM
To: SPB Info <info@surreypoliceboard.ca>
Subject: Notice of OIPC Review – PSCT Deployment Adjacent to [redacted]

Subject: Request for Oversight – PSCT Deployment Adjacent to Residential Premises
From:

[redacted]
[redacted]
Surrey, BC [redacted]
Email: [redacted]@hotmail.com
Telephone: [redacted] (no voicemail)

Date: July 23 2026

To:

Chair,

Surrey Police Board

14355 – 57 Avenue

Surrey, BC V3X 1A9

Re: Request for Oversight – Privacy and Placement Concerns Regarding Public Safety Camera Trailer Adjacent to My Residence

Dear Chair,

I respectfully write to bring to the Board's attention the privacy and placement concerns arising from the Surrey Police Service's deployment of a Public Safety Camera Trailer (PSCT) immediately adjacent to my residence at [redacted].

On July 21, 2026, Surrey Police Service provided a response to my administrative request dated June 22, 2026. While I appreciate the information provided, the response did not address the central remedial matter raised: **whether relocation of the PSCT (approximately 25 feet**

east) or other mitigation measures are operationally feasible to reduce the privacy impact on neighbouring residential premises while maintaining full policing functionality.

I have requested a review by the Office of the Information and Privacy Commissioner for British Columbia (OIPC) under section 42 of FOIPPA. The OIPC has been provided with SPS's July 21 response and the Privacy Impact Assessment (PIA 25-008). I will also provide the OIPC with SPS's forthcoming response to my follow-up request.

1. Board Oversight Role

Given the Board's statutory responsibility for ensuring:

- effective governance of policing operations,
- appropriate policies governing surveillance technologies, and
- maintenance of public confidence in police conduct,

I respectfully request that the Board note this matter and, where appropriate, ensure that:

- privacy impacts associated with residential adjacency are properly assessed;
- mitigation options, including modest relocation, are considered; and
- SPS's operational decision-making reflects principles of necessity, proportionality, and reasonable privacy protection.

2. Closing

My objective is not to interfere with legitimate policing activities. Rather, I seek assurance that the deployment of surveillance equipment immediately beside occupied residential premises is supported by appropriate safeguards and administrative reasoning.

I appreciate the Board's attention to this matter.

Yours faithfully,

[redacted]

Attachments:

1. Surrey Police Service letter dated July 21, 2026
2. SPS Privacy Impact Assessment – PSCT Initiative (PIA 25-008)

From: Marion Chow
To: Jason Kuzminski; Marion Chow
Subject: FW: Update - Trailer Camera
Date: September 24, 2026 2:35:42 PM
Attachments: image001.png

Jason, FYI. Thanks. M

From: Jag Khosa <Jag.Khosa@surreypolice.ca>
Sent: September 24, 2026 1:53 PM
To: Todd Matsumoto <Todd.Matsumoto@surreypolice.ca>
Cc: Cathy Williamson <Cathy.Williamson@surreypolice.ca>; Michelle Wain <Michelle.Wain@surreypolice.ca>; Marion Chow <MarionChow@surreypoliceboard.ca>
Subject: FW: Update - Trailer Camera

Chief for your awareness.

Michelle I am sending this you for tracking.

From: Jag Khosa
Sent: September 24, 2026 1:51 PM
To: [redacted]@hotmail.com>
Subject: Update - Trailer Camera

Good afternoon [redacted],

I wanted to follow up on the conversation Sgt. Grewal and I had with you at your residence on September 8 regarding the camera trailer located near your building.

As we discussed, the trailer was deployed for operational reasons following a number of violent incidents in the immediate area. During our meeting, I showed you the camera views to confirm that none of the cameras were directed toward your building and that no portion of your unit, or the surrounding units, was within the camera view.

We also discussed your concerns regarding the location of the trailer itself. To address those concerns while still maintaining the operational purpose of the cameras, I advised that we would request that the trailer be removed and replaced with two outpost cameras positioned away from the building.

That request has now been forwarded to the appropriate unit and is currently being worked on. Due to some of the logistical requirements involved with removing the trailer and completing the replacement installation, it **may** take approximately another two weeks to complete.

Thank you again for your patience and, in particular, for your willingness to work with us toward a solution that addresses your concerns while allowing us to maintain the necessary public safety measures in the area. It was appreciated.

Regards,

Jag Khosa | Inspector
Executive Officer
Office of the Chief Constable

Surrey Police Service
14355 57th Avenue, Surrey, BC V3X 1A9
C 604-953-7149
surreypolice.ca

From:	Todd Matsumoto
To:	[redacted]
Cc:	Jason Kuzminski; Jag Khosa
Subject:	RE: Follow-Up – PSCT Placement Adjacent to [redacted]
Date:	August 16, 2026 8:29:41 AM
Attachments:	image001.png image002.png

[redacted],

Thank you for your email and for outlining your concerns regarding the placement of the Public Safety Camera Trailer adjacent to your residence.
I have reviewed your correspondence. On its face, your request to consider whether a modest relocation of the trailer, or another mitigation measure, could address privacy concerns while maintaining the intended policing objectives appears to be a reasonable question to ask.

However, I am not presently familiar with the specific operational, investigative, or security considerations that informed the original placement of the camera. As a result, I am not in a position to comment on whether the relocation you propose would be feasible or whether it would affect the purpose the camera is intended to serve.

I have asked appropriate SPS staff to review the matter, including the rationale for the current placement, the operational requirements associated with the deployment, and whether any alternative positioning or mitigation measures can be considered without compromising public safety or investigative objectives.

Once that review is complete, I will ensure that you receive a further response. I expect to receive that information soon.

Thank you for bringing your concerns forward and for your patience while this review is undertaken.

Sincerely,

Todd Matsumoto

Todd Matsumoto |Interim Chief Constable

SURREY POLICE SERVICE

13450 104 Ave. Surrey, BC, Canada V3T 1V8

T 604-953-7151| C 778-228-8040
surreypolice.ca



From: [redacted]@hotmail.com>
Sent: August 12, 2026 9:24 AM
To: Todd Matsumoto <Todd.Matsumoto@surreypolice.ca>; Todd Matsumoto <Todd.Matsumoto@surreypolice.ca>
Cc: info@surreypolice.ca
Subject: Follow-Up – PSCT Placement Adjacent to 8496 120 Street

CAUTION: This message came from a sender that is outside the SPS. Please try to avoid opening links or attachments from external senders unless you are absolutely sure it is safe to do so. BE CAREFUL - if you are unsure please phone the IT Service Centre.

Dear Chief Constable,

I am writing to follow up on my (attached letter) correspondence dated July 22, 2026, requesting Surrey Police Service's position on the feasibility of relocating the Public Safety Camera Trailer approximately 25 feet east, or implementing an equivalent mitigation measure.

As more than twenty days have passed without a response, I wish to respectfully reiterate my request and note one additional factual matter relevant to Surrey Police Service's administrative review:

Absence of a Privacy Impact Assessment at Time of Deployment (August 2025)

The PSCT was first deployed adjacent to my residence in **August 2025**. The Privacy Impact Assessment provided to me (PIA 25-008) is dated **July 21, 2026**, the same date as Surrey Police Service's response to my July 9, 2026 letter. This indicates that **no privacy assessment existed at the time of the August 2025 deployment**, and that the PIA was completed only after I raised concerns.

This factual discrepancy is relevant to whether alternative placement options or privacy mitigation measures were considered prior to deployment.

Renewed Request for Surrey Police Service's Position

I respectfully renew my request for:

Surrey Police Service's position on whether relocation of the PSCT

1.
   (approximately 25 feet east) or an equivalent mitigation measure is operationally feasible; and

2. If relocation is not being considered, written reasons explaining the operational, investigative, engineering, or policy basis for that conclusion.

I appreciate Surrey Police Service's attention to this matter and look forward to receiving the Service's written position.

Yours faithfully,

Yours sincerely,

[redacted]

[redacted]

Email: [redacted]@hotmail.com

Telephone: [redacted] (no voicemail)

From:
To: Todd Matsumoto
Cc: Jason Kuzminski; Jaq Khosa
Subject: Re: Follow-Up – PSCT Placement Adjacent to September 29,
Date: 2026 11:07:33 AM
Attachments: image001.png
image002.png

CAUTION: This message came from a sender that is outside the SPS. Please try to avoid opening links or attachments from external senders unless you are absolutely sure it is safe to do so. BE CAREFUL - if you are unsure please phone the IT Service Centre.

Dear Chief Matsumoto,

I am reaching out to express my sincere appreciation as the camera trailer is being removed. I am grateful for the responsiveness Surrey Police Service has shown and for the thoughtful operational solution you implemented.

I also want to acknowledge Inspector Khosa's professionalism throughout all of my contacts with him. His clarity, courtesy, and willingness to engage constructively have been very much appreciated.

Thank you again for your attention to this matter and for the care taken in addressing the concerns I raised.

Yours sincerely,

BOARD REPORT

REGULAR

REPORT DATE: October 19, 2026
BOARD MEETING DATE: October 22, 2026
BOARD REPORT # 2026-GOV014

TO: **Surrey Police Board**

FROM: **Governance Committee** FILE: **60550-20-02**

SUBJECT: **SPC 2026-007 – Excessive Motor Vehicle Noise**

This report is FOR DECISION.

- On July 27, 2026, the Surrey Police Board received a complaint (attached as **Appendix I**) in which the complainant raises concerns about excessive noise pollution from motor vehicles and alleges inadequate or inappropriate service or policies to enforce noise emission provisions of the *BC Motor Vehicle Act*.
- A similar complaint from the same individual was received by the Board in 2025, which was investigated on closed for the reason that limited operational resources are being directed to higher priorities.
- The Governance Committee reviewed the new complaint in which the complainant asks the Board to note that other municipal police services are taking proactive steps to curb noise emissions from motor vehicles and offers suggestions for general direction or policy the Board may consider adopting.
- After careful consideration, the Governance Committee recommends that the Board ask the Chief Constable to review the complaint and complainant's suggestions and report back to the Board.

DISCUSSION

The complaint raises allegations about the general direction and management or operations of SPS, and/or inadequate or inappropriate policies, in regard to policing excessive noise from motor vehicles. In 2025, the complainant raised substantially the same issues which the Surrey Police Board requested the Chief Constable review and report back to the Board. Based on the report, attached as **Appendix II**, the Board resolved to close the complaint after finding that SPS policies and service were adequate and appropriate in the context of resourcing the community's priorities, goals and objectives.

While the new complaint is substantially the same as the previous one, circumstances may be different today from what they were earlier. The Governance Committee therefore recommends the Surrey Police Board request the Chief Constable to investigate the complaint, including the complainant's information regarding other police services, and report back to the Board in accordance with *Police Act*, s. 171 (1)(a) by adopting the following motion:

> THAT the Surrey Police Board request the Chief Constable investigate SPC 2026-007 and report on the complaint to the Board.

Hanne Madsen
Chair, Governance Committee

Appendix I – Intake Correspondence for SPC 2026-007
Appendix II – Concluding Letter for SPC 2025-002

APPENDIX I

[redacted]

July 27, 2026

Surrey Police Board
14355 57 Ave
Surrey, BC, Canada
V3X 1A9

Dear Surrey Police Board,

This is an update since my presentation to the Surrey City Council on 25 September 2024, and subsequently, email of June 26, 2025, to the Surrey Police Board expressing the concerns of Surrey residents regarding the excessive noise pollution from motor vehicles in Surrey.

The noise from motor vehicles in Surrey has grown much worse due to the lack of rigorous enforcement (if at all) of the BC Motor Vehicle Act (MVA) under its noise emission provisions. The number of loud cars, trucks and motorcycles has increased without the control of excessive noise emissions or consequences. This is compounded by the increasing population density in Surrey, as well as newcomers with no consideration for public peace or social etiquette, racing the streets in their loud vehicles.

Feedback from Surrey Residents

Surrey residents are suffering (their comments on Annex 1, gleaned from www.change.org/surrey-noise). The Surrey City Council is not fulfilling its mandate to improve the quality of life for its residents, nor community well-being of Surrey. Nor is the Surrey Police Board fulfilling its mandate in enforcing the noise emission laws under the BC Motor Vehicle Act.

Other Municipal Police Forces

Meanwhile, our group noticed progress and proactive action by other municipal police forces (see Annex 2).

My personal experience in reporting loud motor vehicles (and their licence plate numbers) to Surrey Police or Surrey Bylaw was that staff members either did not know what to do, transferred me around other departments which said it was not under their jurisdiction, or nothing can be done about it.

If other municipal police forces are taking proactive steps in curbing excessive noise emissions from loud motor vehicles, why is Surrey Police not publicly doing anything about this deteriorating situation? …*continued next page*

Suggestions

1) For a start, the use of noise sensors and cameras could be productively employed.
2) Road checks planned (e.g. through the use of technology such as Abbotsford Police's "Blackcat units"), and diligent monitoring by police posts set up at identified high noise and speeding locations are needed to enforce speed and noise control.
3) Ticketing and fines for excessive noise emissions. Drivers will not be able to renew their vehicle insurances unless fines are paid, providing additional revenue for Surrey.
4) Surrey Police needs a systematically laid-out contact list so that the public knows which unit to contact (by phone or online) under different circumstances, to avoid being passed around with no one assuming responsibility (see Abbotsford's well laid-out contact list on Annex 2.)

We look forward to your response regarding any constructive follow-up to our aforementioned concerns. Our Surrey residents will be updated accordingly.

Thank you.

Awaiting your written response,

[redacted]
On behalf of Surrey residents
Email: [redacted]

ANNEX 1: Surrey Residents' Feedback

[redacted]
My wife and I just moved to the area around 144 Street and 64 Ave. Surrey in December, and have never heard so much obnoxious noise from modified vehicles in our lifetime. Why these people think they have to disrupt our lives is beyond our comprehension. We guess they are getting away with it, so why not continue?

[redacted]
This is an all day problem, during the day care drive past that have been made to be so loud that they hurt my ears, and at night I am often woken or disturbed when falling asleep by cars revving engines. There has to be laws about this, why are they not enforced? Both the drivers and the garage that does the work to make these cars so noisy should be punished under the law.

[redacted]
End the loud vehicles as it seems to be getting worst. It annoys me. Enough already

[redacted]
There is too much noise of loud vehicles, especially at night, in the Royal Heights neighbourhood. It disturbs our sleep, especially the elders of my family.

[redacted]
There are many very loud cars disturbing the peace, especially on 128 St, driven mostly by persons under 25. It is hard to sleep or even watch TV.

[redacted]
Loud noisy cars and motorcycles love speeding on 104 ave from University Drive upwards to 132 street, especially evenings and nights.. This needs to stop.

[redacted]

[redacted]
The City of Surrey should invest in Noise Cameras I often hear loud vehicles racing down 96 Ave late at night into the early morning. https://vancouver.citynews.ca/2025/01/14/port-moody-noise-cameras-council/

[redacted]
Let's finally make our sleep calm!!!

[redacted]
The City of Port Moody is adding noise cameras which will record and photograph noisy vehicles; this began in January 2025. It is a pilot project. I have not seen any updates recently on how it is progressing. I am hoping that positive outcomes of noise reduction using noise cameras in Port Moody will also be tested and used in the city of Surrey. I have noticed an increase in vehicle exhaust noise around the areas of Bear Creek Park, 88th Avenue and 140th street, and 91st Avenue. This car exhaust noise occurs different hours of the day, but now it is increasing during sleeping hours (eg. 9:00 pm to 1:00-2:00 a.m.). Very difficult for children to sleep and also people who have to wake up early in the morning for work.

ANNEX 2 : Action by other Municipalities

ABBOTSFORD

Abbotsford Police (AbbyPD) actively enforce vehicle noise through provincial and municipal laws. Vehicles must have adequate mufflers, and alterations like cut-outs or modified exhausts emitting excessive noise are illegal. Officers can issue tickets based on subjective assessments of excessive noise or measured decibel limits.

The City of Abbotsford Sound Regulation Bylaw also makes it an offense to operate a motor vehicle that creates disturbing, loud noises through over-revving or excessive acceleration. Unnecessary use of engine brakes (jake brakes) in residential areas is restricted

- Traffic Noise (Daytime): For ongoing daytime noise complaints or vehicle businesses, contact City of Abbotsford Bylaw Services directly at 604-864-5512.
- Traffic Noise (Evenings) & Speeding: For after-hours noise complaints or dangerous/loud driving behavior, report the issue to the Abbotsford Police Department (non-emergency) at 604-859-5225.

PORT MOODY

To control excessive vehicle noise and illegal exhaust modifications, the City of Port Moody and local police enforce provincial decibel limits (e.g., 83 dB for cars, 91 dB for motorcycles).

Port Moody also actively tests automated streetlight-mounted noise sensors and uses the City of Port Moody Bylaw Enforcement to track and mitigate disturbances.

Enforcement and Regulations Motor Vehicle Act limits: B.C. legislation dictates the maximum allowable decibel levels for vehicles (83 dBA for light-duty, 91 dBA for motorcycles). Modified or ripped mufflers that exceed these limits are illegal.

Noise Monitoring Pilot: To gather data on noise pollution hotspots, Port Moody implemented a streetlight-mounted noise sensor pilot on major corridors (like Ioco Road and St. Johns Street).

Police Action: Officers can issue violation tickets ($109) or Notice and Order (N&O) documents that require mandatory mechanical repairs.

WEST VANCOUVER

The West Vancouver Police Department (WVPD) has increased proactive late-night patrols and enforcement targeting aggressive driving and illegal exhaust noise in the Ambleside area. Regulations require vehicles on public roads to produce no more than 83 decibels of sound.

Recent enforcement details include:

a) **Targeted Operations:** Officers are conducting targeted patrols specifically designed to educate drivers and penalize those using vehicle drive modes that produce illegal exhaust noise.
b) **High-Profile Traffic Stops:** Police pulled over a sports car (e.g., a Ferrari Portofino) on Marine Drive for producing excessive exhaust noise, which led to multiple tickets and the 30-day impoundment of the vehicle.
c) **Ongoing Presence:** Due to recent neighborhood concerns, residents can expect to see an increased police presence along key waterfront corridors such as Marine Drive, the Spirit Trail, and the Centennial Seawalk.

WHITE ROCK

White Rock RCMP setting up temporary trailer at the pier, where police are stepping up enforcement on loud vehicles. The officers will be writing tickets for noise violations.

APPENDIX II

SURREY POLICE BOARD

14355 57 Avenue
Surrey, BC V3X 1A9

604-598-5800
surreypoliceboard.ca

September 15, 2025

VIA EMAIL: [redacted]

Dear [redacted],

Re: Surrey Police Board Service or Policy Complaint File No. 2025-002

At its meeting on September 11, 2025, the Surrey Police Board formally considered your complaint regarding enforcement of traffic noise from motor vehicles operating in Surrey. The Board received a report prepared by SPS and submitted by the Governance Committee that reviewed SPS policies, equipment, resources and resource allocation in relation to enforcement of *Motor Vehicle Act* provisions and relevant noise bylaws. A copy of the report is attached as **Appendix I.**

As you may know, and as is set out in the report, both Surrey Bylaw and SPS officers have authority to enforce excessive noise in the City of Surrey. Because Bylaw officers may not take enforcement action involving moving violations, responsibility for moving vehicles falls primarily on SPS's Traffic Enforcement Unit (TEU) and frontline patrol officers. Enforcement action is guided by City of Surrey Bylaw 7044 and the *Motor Vehicle Act Regulation*, Division 27 which require an officer to be of the opinion that a vehicle's exhaust noise is greater than other vehicles in good condition. Where a vehicle is tested at an inspection station, the engine or exhaust level may not exceed 93 decibels.

The Board considered some of the challenges inherent to taking enforcement action, including apprehending moving violations when and where they are happening. Where SPS is responding to a call for service, there is a high likelihood that a moving vehicle will no longer be in the location by the time SPS can reasonably arrive. Patrol officers can and do stop vehicles and issue violation tickets where they encounter noise bylaw infractions, but these are random and may not necessarily occur or be noticed in the area of concern referenced in your complaint. Planned roadside vehicle checks, where TEU uses decibel meters, have been deployed but are resource intensive and deployment decisions are assessed according to operational needs and public safety priorities.

The Board determined to conclude its review of your complaint and close its file taking into consideration the challenges inherent to apprehending violations when they occur, the Board's prioritization of resources for SPS to police serious public safety threats, and the availability of resources generally. Having made this decision, several directors recognized and share your concerns about the inconvenience of excessive, unnecessary noise and asked the Board to explore expanding resources for enforcement as SPS grows.

If you are dissatisfied with the Board's decision, you have 20 business days from the receipt of this correspondence to request a review by the Police Complaint Commissioner, who may be contacted at:

Office of the Police Complaint Commissioner
901—947 Fort Street
PO Box Stn Prov Govt
Victoria, BC V8W 9T8

Sincerely,

Harley Chappell
Chair, Surrey Police Board

Appendix I – Board report GOV008 to Board 2025 09 11

cc. Prabhu Rajan, Police Complaint Commissioner
Chief Constable Norm Lipinski, SPS
Jason Kuzminski, Surrey Police Board

SURREY POLICE BOARD

REGULAR

REPORT DATE: September 8, 2025
BOARD MEETING DATE: September 11, 2025
BOARD REPORT # 2025-GOV008

TO: **Surrey Police Board**

FROM: **Governance Committee** FILE: **60550-20-03**

SUBJECT: **Service or Policy Complaint - File No. 2025-002**

RECOMMENDATION

The Governance Committee recommends that the Surrey Police Board (the "Board") receive this report FOR DECISION.

SUMMARY

On September 2, 2025, the Governance Committee reviewed a report from the Chief Constable on concerns regarding excess noise from altered car engines and/or mufflers that was received on July 10, 2025 and received as a service or policy complaint at the Board's meeting on July 16, 2025. In opening a file for the complaint, the Board directed the Chief Constable to investigate and report on the complaint in accordance *Police Act*, section 171 (1)(a). The Board further asked that the investigation include a review of SPS policies, equipment and resources and/or resource allocation in relation to enforcing the provisions of the Motor Vehicle Act and relevant bylaws. The investigation has concluded and the Governance Committee received the report. Based on the findings described in this report, the Governance Committee recommends that the Board conclude its review of the complaint and close the file.

DISCUSSION

On July 10, 2025, the Board received email correspondence raising concerns about noise pollution from cars whose engines and/or mufflers were altered, causing disrupted sleep, increased stress and degraded community wellness.

Both Surrey Bylaw officers and SPS officers have the authority to enforce 'excessive noise' from Motor Vehicles under the *Motor Vehicle Act* (MVA), Motor Vehicle Act Regulations (MVAR), and City of Surrey noise By-Law 7044. Because Bylaw officers cannot take enforcement action for moving violations, they are limited to enforcement of parked vehicles. As a result, responsibility for enforcement falls primarily on SPS's Traffic Enforcement Unit (TEU) and Frontline Patrol Officers.

Provincial vehicle exhaust noise limits are set out in MVAR Division 27, which states:

> *"A motor vehicle shall be equipped with an exhaust muffler which complies with section 7.03 of the regulations.*
>
> *The opinion of an inspector as to whether the engine and exhaust noise is greater than that made by other vehicles in good condition of comparable size, horsepower, piston displacement or compression ratio shall determine whether exhaust gases are expelled with excessive noise.*

> *When tested in an inspection station, the vehicle engine, any auxiliary engine and exhaust level shall not exceed Table 3 standards*.
>
> *Table 3 Standards* indicate that the "Maximum Allowable Sound Pressure Level" of a light duty vehicle (which would include all passenger cars) is 83 dBA.

Enforcement of Noise Levels

Among the challenges inherent to enforcing excessive vehicle noise is the practical problem of apprehending violations when and where they are happening, especially with regard to moving violations. It is difficult to respond to a call for service, given the likelihood that drivers will have left the location by the time SPS is able to arrive. Police patrols may be able to effect a stop and issue violation tickets where they encounter a noise bylaw infraction, although this is based on random chance and is subject to whether other greater threats to public safety require attention. Planned roadside checks may be effective but are resource-intensive and subject to the availability of resources.

A person may be charged under several sections of the MVA and MVAR relative to excessive noise from a vehicle, the most common are, (MVA s.219 and MVAR 7A.01). However, there is no lawful requirement for police officers to use or be trained in the use of decibel meters when assessing whether a motor vehicle is in compliance with the provisions of the MVAR.

Charges under MVAR 7A.01 require an officer to articulate their subjective opinion that the noise from the vehicle was 'unnecessary'.

> *Division 7A.01 of the MVAR states: "No person shall start, drive, turn or stop any motor vehicle, or accelerate the vehicle engine while the vehicle is stationary, in a manner which causes any loud and unnecessary noise in or from the engine, exhaust system or the braking system, or from the contact of the tires with the roadway." Therefore, by definition, a vehicle does not have to be "driving" and may be emitting unnecessary noise from the engine or exhaust system while stationary.*

British Columbia Supreme Court (BCSC) decision *R. v. Tootill* (2012, BCSC 1015) reaffirmed that an Officer 'subjective believe' that the noise from the engine or exhaust was 'unnecessary' is sufficient evidence to secure a conviction. As such, the only training required for an officer to issue this violation ticket and defend it in court is the proper articulation of their evidence.

Charges under s. 219 MVA relate to a wide variety of vehicle defects and requires the vehicle to be inspected. s.219(2) MVA grants Police Officers the authority to inspect vehicles. Typically, inspections relative to noisy vehicles would include looking for modification to the exhaust system and using a decibel meter to measure the exhaust sound pressure levels.

The TEU has two decibel meters that are used by Officers to measure sound pressure levels from vehicles. SPS members use Automotive Industry Standard testing procedures as prescribed by the SAE J1492 OCT2008 "Measurement of Light Vehicle Stationary Exhaust System Sound Level Engine Speed Sweep Method" and the ISO 5130:2006 "Acoustics — Measurements of Sound Pressure Level Emitted by Stationary Road Vehicle."

INVESTIGATIVE REVIEW

POLICIES

The SPS has policies in place regarding enforcement of the MVA, MVAR and City of Surrey Bylaws. All members of the Road Safety Section are trained and familiar with the relevant policies as they relate to the enforcement of the Motor Vehicle Act and City of Surrey Bylaws. These include:

OP 4.37 - Noise Complaints
OP 4.36 - Road Safety Administration
OP 4.36. 10 - Violation Tickets

OP 6.1.5 - Frontline Policing (Patrol Function)
These policies provide a framework and guidance to frontline operations and support the principles of professional judgment and exercise of discretion for enforcement of bylaw violations.

Current Resources and Allocation

As stated, the responsibility for enforcement of 'unnecessary noise' lies with TEU, Traffic Community Response Unit (TCRU) and frontline officers. An inherent aspect of municipal policing is the independent exercise of discretion by police constables. Factors that constables must consider in exercising their discretion are the public safety and policing priorities their police board and chief constable establish, and the availability and allocation of resources that can be dedicated to prevention, detection and enforcement. Given the volume of calls for service and priority to protect life/property and preserve the peace, SPS and frontline officers have few resources or time to reallocate from serious public safety threats to enforcement of noise and nuisance offences.

Investigation and enforcement of loud vehicle noise from engines, exhaust, tires and mufflers fall to TCRU and TEU, whose responsibilities include policing behaviours that are high-risk to public safety, such as impaired driving, distracted driving and speed enforcement. TEU currently has two teams working 11.5-hour shifts on a 4 on 4 off rotation. The teams are comprised of 6 Constables and 1 Sergeant on each team. TEU officers focus their enforcement efforts on priorities identified through intelligence, officer observations, community concerns and other priorities as established by unit commander.

TCRU is comprised of 2 sworn officers who work 10 hours shifts, 4 days per week and report to the TEU Sergeants. TCRU's mandate is to respond to community concerns brought forward through calls to dispatch, SPS non- emergency phone line and the TCRU email proxy, available to the public on the SPS website. TCRU priorities are to target high risk driving behaviours particularly where it impacts schools, parks, and vulnerable persons. As well, TCRU is responsible for attending community events and working with SPS volunteers to educate the public regarding road safety.

After careful consideration of public safety and policing priorities, SPS policies, the challenges for enforcement without a substantial increase in resources to dedicate to policing the problem, and the Chief Constable's discretion over resource allocation for SPS operations, the Governance Committee recommends that the Surrey Police Board conclude its review of the complaint and close its file.

RECOMMENDATION

The Governance Committee recommends:

THAT the Surrey Police Board conclude its review of the complaint and close its file for reasons set out in this report; and

THAT the Surrey Police Board direct the Board Chair to send the complainant a concluding correspondence pursuant to *Police Act*, section 171.

FINANCIAL IMPLICATIONS

Not applicable.



Nerissa Allen, Chair
Governance Committee

BOARD REPORT

REGULAR

REPORT DATE: October 14, 2026
MEETING DATE: October 22, 2026
BOARD REPORT # 2026-GOV015

TO: **Surrey Police Board**

FROM: **Governance Committee** FILE: **60540-20-03**

SUBJECT: **SPC 2026-002 / OPCC 2026-000767**

This report is FOR DECISION.

EXECUTIVE SUMMARY

- In May 2026, the Surrey Police Board received a complaint, forwarded by the City of Surrey, from a parent who alleges inadequate or inappropriate service from SPS in relation to the theft of their child's cellular telephone and subsequent negative interactions with the alleged youth offender.
- The Board resolved to direct the Chief Constable investigate the complaint and report back, pending the conclusion of OPCC investigations into conduct allegations made by the same complainant.
- The OPCC has determined that the conduct complaints are inadmissible and concluded its process, clearing the way for the Board to reopen its service or policy complaint process.

DISCUSSION

In its May 12 meeting, the Board approved a course of action to address the complaint but held the complaint in abeyance pending the outcome of OPCC processes involving the same matters. The OPCC has confirmed that it has concluded its processes. The service or policy complaint process can resume.

RECOMMENDATION

The Governance Committee recommends the following resolution:

> THAT the Surrey Police Board take SPC 2026 002 / OPCC 2026 000767 out of abeyance and direct the Chief Constable to investigate the complaint pursuant to the Board's resolution adopted at its May 12, 2026 special meeting.

Hanne Madsen
Chair, Governance Committee

BOARD REPORT

REGULAR

REPORT DATE: October 15 2026
BOARD MEETING DATE: October 22, 2026
BOARD REPORT # 2026-GOV016

TO: **Surrey Police Board** :

FROM: **Governance Committee** FILE #: **60540-20-03**

SUBJECT: **Service or Policy File No. 2026-003**

This report is FOR DECISION.

EXECUTIVE SUMMARY

- At the Governance Committee's meeting on July 30, 2026, the Chief Constable presented a report on investigation of a complaint alleging that the conditions in SPS holding cells were unsanitary, including the adequacy of SPS policies and protocols regarding cleaning of the cells.
- The report, attached **Appendix I**, concludes that SPS policies and protocols for cleaning the holding cells are consistent with best practice and that the holding cell in which the complainant was detained had in fact been sanitized immediately before the complainant was detained.
- After careful consideration of the report, the Governance Committee was satisfied in the adequacy and appropriateness of SPS service and policies and recommends the Board close the complaint for reasons stated in the report.

RECOMMENDATION

The Governance Committee recommends the following motion:

> THAT the Surrey Police Board conclude its review of Service or Policy File No. 2026-003, with no further action required, based on information provided in Appendix I;
>
> AND THAT the Surrey Police Board direct the Board Chair to notify the complainant, the Police Complaint Commissioner and the Interim Chief Constable of its decision and reasons as set out in the report.



Hanne Madsen
Chair, Governance Committee

Appendix I – Report to Governance Committee – July 30, 2026

SURREY POLICE BOARD

COMMITTEE REPORT

TO:	**Governance Committee**	DATE	**July 28, 2026**
FROM:	**Executive Director**	FILE:	**60550-20-02**
SUBJECT:	**SPC 2026-003 – Holding Cell Conditions**		

This report is FOR DECISION.

- At its regular meeting on June 17, 2026, the Surrey Police Board opened a complaint in which the complainant alleges that conditions in SPS Holding Cells were unsanitary and requested the Chief Constable investigate the complaint and review the appropriateness of SPS policies and cleaning protocols.
- An internal investigation of the allegations was conducted and a report has been prepared for review by the Governance Committee and Board.
- The report, attached as **Appendix I**, concluded that SPS policies and protocols achieve an appropriate standard, and the holding cell facility was in fact sanitized immediately before the complainant was housed there.
- Based on the investigation findings, the Chief Constable recommends the complaint be closed with no further action required.

Recommendation

THAT the Governance Committee recommend the Surrey Police Board conclude its review of the complaint with no further action required, based on the information outlined in this report.

Jason Kuzminski
Executive Director

Appendix I – SPS Report on its Investigation of SPC 2026-003

APPENDIX I

SURREY POLICE SERVICE

Report to the Surrey Police Board

TO:	Governance Committee	**DATE:**	2024-05-29
FROM:	Trent McKie, Sergeant, Professional Standards Section, Surrey Police Service	**BOARD REPORT:**	2026-003
SUBJECT:	Service or Policy Complaint		

Recommendation

THAT the Governance Committee recommend the Surrey Police Board conclude its review of the complaint with no further action required, based on the information outlined in this report, and inform the complainant and Office of the Police Complaint Commissioner accordingly.

Summary

On May 28, 2026, the complainant submitted a Service or Policy Complaint alleging inadequate or inappropriate conditions in the Surrey Police Service (SPS) holding cells during their detention between May 19 and May 20, 2026. The complainant also alleged being refused a blanket, being required to remove socks, and being forced to walk barefoot on dirty floors. The complainant requested the Surrey Police Board review the maintenance practices, staffing, and cleanliness of the holding facility.

On June 17, 2026, the Surrey Police Board received a report from the Governance Committee which reviewed the complaint and recommended actions to address it. The Board adopted a motion pursuant to *Police Act*, s. 171 (1)(a):

> THAT the Surrey Police Board request the Chief Constable of SPS investigate and report on the complaint, including the condition of the holding cells on the dates in question, the condition of the facility generally, the standards established for care and maintenance, and whether any changes to the policy and/or practices are required.

On June 29, 2026, Sergeant Trent McKie (Sergeant McKie) of SPS Professional Standards Section (PSS) was assigned to conduct the investigation.

Investigation

The investigation included a review of:

- the complainant's Service or Policy Complaint;
- the related police occurrence reports;
- CCTV footage of the complainant's admission to Surrey Holding Cells and Holding Cell C1 during the relevant period;
- Surrey Holding Cells operational and cleaning procedures;
- the condition and maintenance of Surrey Holding Cells;
- applicable SPS policies governing prisoner care, workplace safety, and holding cell operations.

Sergeant McKie also attended Surrey Holding Cells, met with Staff Sergeant Jodi Gormick, toured the facility, and reviewed the operational cleaning procedures.

Attempts were made to contact the complainant to obtain her concerns further by email and telephone; however, she did not respond.

Findings

Review of Holding Cell Conditions

CCTV footage confirmed that Holding Cell C1, where the complainant was lodged, had been thoroughly cleaned and sanitized following the release of the previous occupant and before the complainant entered the holding cell.

The review confirmed that the holding cell custodian disinfected the toilet, sink, sleeping platform, sleeping mat and other contact surfaces, swept and cleaned the floor, and completed a final inspection before the holding cell was returned to service. CCTV further confirmed that no other prisoners entered Holding Cell C1 between its cleaning and the complainant's lodging.

The investigation found no evidence that Holding Cell C1 was unclean or that it was maintained below the expected operational standard when the complainant entered the holding cell.

The review also confirmed that the complainant was housed in the female holding cell block and was the only female-identifying prisoner occupying that area during her detention.

SURREY POLICE SERVICE

Socks and Blanket

The complainant entered detention in a state of intoxication and was uncooperative during the booking process, which may be factors affecting her state of mind and what she observed. CCTV confirmed that the complainant briefly removed her socks during the search process, consistent with standard prisoner search procedures. The complainant was observed putting them back on immediately after entering Holding Cell C1.

Consistent with established safety practices, a blanket was not initially provided due to concerns associated with intoxication and the risk of an individual covering their head while sleeping. The investigation determined this decision was consistent with established operational practice and made in the interests of prisoner safety.

Policy Review

Sergeant McKie reviewed SPS policies relevant to the complaint, including policies governing professional standards, occupational health and safety, infectious disease exposure, workplace safety, and responsibility for prisoners.

Particular consideration was given to **SPS Operations Policy OP 7.5 – Responsibility for Prisoners**, which establishes standards for the care, custody, safety and processing of persons held in SPS detention facilities.

The investigation found the existing policies provide appropriate direction regarding prisoner care, facility maintenance, employee responsibilities and operational safety. The policies remain current, comprehensive and appropriate, and no deficiencies requiring amendment were identified.

Surrey Holding Cell Cleaning Practices

The investigation reviewed Surrey Holding Cells' daily cleaning procedures and maintenance practices.

In accordance with policy and protocols, Holding Cells are cleaned and disinfected after each occupancy, with guards documenting when additional cleaning is required. Surrey Holding Cells also utilizes contracted janitorial services and a dedicated daytime cell custodian responsible for maintaining the facility.

The investigation further confirmed that an annual deep cleaning of the facility was completed in June 2026, with additional facility improvements, including repainting of the holding cell block and upgrades to the ventilation system, either completed or planned.

Based on the review, Surrey Holding Cells were found to be clean, well maintained and operating in accordance with established cleaning procedures.

Conclusion

The investigation thoroughly examined the complainant's allegations through a review of police records, CCTV footage, Surrey Holding Cells operational procedures, cleaning practices and applicable SPS policies.

Holding Cell C1 had been cleaned and sanitized before the complainant was lodged there. There is no evidence to support the allegation that the holding cell was not maintained in accordance with established standards. The investigation also determined that Surrey Holding Cells staff acted consistently with existing operational procedures throughout the complainant's detention.

Following a review of the applicable SPS policies, the evidence established by Sergeant McKie determined that the current policies provide appropriate direction for the safe operation and maintenance of Surrey Holding Cells and that no amendments to policy or operational practice are required.

Accordingly, Sergeant McKie recommends that the Governance Committee conclude its review of the complaint and submit its findings to the Office of the Police Complaint Commissioner.

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Sergeant Trent McKie
Professional Standards Section
Surrey Police Service