



SURREY POLICE BOARD

ADMINISTRATOR

Regular Meeting Agenda

Venue: Virtual
Date: May 29, 2024
Time: 12:00 PM

	ITEM	PRESENTER
A. CALL TO ORDER	The Surrey Police Board recognizes that our work takes place on the ancestral, traditional, and unceded territories of the Coast Salish Peoples.	Mike Serr
B. ADOPTIONS	<ol style="list-style-type: none">Adoption of the Agenda – May 29, 2024Adoption of Minutes – April 25, 2024	Mike Serr Mike Serr
C. PRESENTATIONS/DELEGATIONS	<ol style="list-style-type: none">Presentations<ol style="list-style-type: none">Great Light Healing Community Services Society Ian Irabaganje and Nisaanth PushpanathanNo Delegation Requests	Chief Lipinski Chief Lipinski
D. CONSENT ITEMS	<ol style="list-style-type: none">Office of the Police Complaint Commissioner – File No. 2024-25832 Dated May 3, 2024<ol style="list-style-type: none">Surrey Police Board Response to OPCC – File No. 2024-25832 – Dated May 7, 2024	Melissa Granum
E. CHIEF CONSTABLE REPORTS	<ol style="list-style-type: none">Hiring, Diversity and Deployment Update Report 2024-R009 - For InformationFinancial Update - Year to Date Expenditures – April 30, 2024 Report 2024-R010 – For Information (Presentation)Chief Constable Updates - Verbal - For Information (Presentation)	Chief Lipinski Chief Lipinski Nathan Wong Chief Lipinski

F. INFORMATION

- | | | |
|----|--|----------------|
| 1. | Police Act Amendment Act, 2024 – Update | Melissa Granum |
| 2. | Letters – BCAMCP Discussion Paper on Regionalization –
Dated April 15, 2024 and Letter from BCAPB -Dated May 13, 2024 | Melissa Granum |
| 3. | IIO Incident (2023-158) – Release Date: May 16, 2024 | Chief Lipinski |

G. CORRESPONDENCE

No correspondence.

H. NEW BUSINESS

No new business.

I. NEXT MEETING

The next meeting of the Surrey Police Board will be held on June 26, 2024. Mike Serr

J. MOTION TO HOLD A MEETING IN A CLOSED SESSION Mike Serr

It is in order for the Board to pass a motion to close the meeting to the public pursuant to Section 69 (2) (c), and (d) of the *Police Act*, which states:

(2) if it believes that any of the following matters will arise in a meeting or hearing held by it, a board or committee may order that the portion of the meeting during which the matter will arise be held in private:

- (c) a matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter;
- (d) a matter concerning information that a person has requested he or she be allowed to give in private to the board or committee.

K. ADJOURNMENT

Mike Serr



SURREY POLICE BOARD

Regular Meeting Minutes

Venue: Virtual
Date: April 25, 2024
Time: 12:00 PM

Present:

Mike Serr, Administrator

Regrets:

Guests:

Daljit Gill-Badesha

Staff Present:

Norm Lipinski, Chief Constable
Mike LeSage, Deputy Chief
Jennifer Hyland, Deputy Chief
Todd Matsumoto, Deputy Chief
Sukh Sidhu, Inspector
A/Inspector Stephen Hurst
Melissa Granum, Executive Director
Marion Chow, Executive Assistant
Nicola Webb, Human Resources Consultant
Gayle Wlasiuk, Executive Services Manager
Nathan Wong, Senior Finance Manager

The Surrey Police Board recognizes that our work takes place on the ancestral, traditional, and unceded territories of the Coast Salish Peoples.

A. CALL TO ORDER

The April 25, 2024, Regular Board meeting was called to order at 12:00 PM.

B. ADOPTIONS

1. Adoption of the Agenda – April 25, 2024

The agenda for the April 25, 2024 Regular board meeting was approved.

2. Adoption of Minutes – March 13, 2024

The minutes of the March 13, 2024 Regular board meeting were approved.

Board Administer Serr provided comments regarding Minister Farnworth’s announcement this week and thanked everyone at SPS for their dedication in serving in Surrey.

Administrator Serr also commented on the misinformation that has been stated by the Mayor and the City of Surrey regarding SPS’s budget, costs projections, and two-person vehicles and provided information to clarify the incorrect statements.

C. PRESENTATIONS/DELEGATIONS

1. Presentations

- a. South Asian Community Hub
Daljit Gill-Badesha, Executive Director
(Presentation)

The Surrey Police Board received the presentation and thanked Ms. Gill-Badesha for her presentation and attendance at the meeting.

Ms. Gill-Badesha left the meeting at 12:26 PM.

2. No Delegation Requests

D. CONSENT ITEM

- 1. Letter from ADM Lewis – Approval of the TASER 7 Conducted Energy Weapon and Amendments to related BC Provincial Policing Standards – Dated March 25, 2024 – For Information

The Chief Constable provided the Board with a brief update on the more refined weapon, the Taser 7 and advised that SPS would upgrade to this new weapon as required.

E. REPORTS

CHIEF CONSTABLE REPORTS

1. Transition Updates - Verbal

Verbal - For Information

The Surrey Police Board received the Chief Constable's verbal update on the next steps required to advance the transition. Staff will work collaboratively with the Federal Government/RCMP and others to determine the path forward to meet the November 29, 2024 POJ date.

2. SPS Cedar (Xep'ay) Award

Report 2024-R007 - For Information

The Surrey Police Board received the report for information and supported this outstanding initiative.

3. Financial Update - Year to Date Expenditures – March 31, 2024

Report 2024-R008 – For Information
(Presentation)

The Surrey Police Board received the report for information.

The Chief Constable provided information to clarify on the concept of two-person cars and will bring forward additional information to a future board meeting.

F. INFORMATION

No information.

G. CORRESPONDENCE

No correspondence.

H. NEW BUSINESS

No new business.

I. NEXT MEETING

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J. MOTION TO HOLD A MEETING IN A CLOSED SESSION

It is in order for the Board to pass a motion to close the meeting to the public pursuant to Section 69 (2) (c), and (d) of the *Police Act*, which states:

(2) if it believes that any of the following matters will arise in a meeting or hearing held by it, a board or committee may order that the portion of the meeting during which the matter will arise be held in private:

- (c) a matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter;
- (d) a matter concerning information that a person has requested he or she be allowed to give in private to the board or committee.

Motion approved.

K. ADJOURNMENT

The Surrey Police Board meeting adjourned at 12:54 PM.

Certified correct:

Marion Chow, Executive Assistant

Mike Serr, Administrator

May 3, 2024

VIA E-MAIL: MelissaGranum@surreypoliceboard.ca

Board Administrator Mike Serr
Surrey Police Board
13450 104 Ave
Surrey, BC V3T 1V8

Dear Mike Serr:

**Re: Service or Policy Complaint – Surrey Police Service
OPCC File No. 2024-25832**

On May 1, 2024, the Office of the Police Complaint Commissioner (OPCC) received a complaint from Mayor Brenda Locke outlining her concerns related to the Surrey Police Service's (SPS) decision to withdraw SPS members from service to attend a meeting with the Solicitor General at the direction of Chief Constable Norm Lipinski. A copy of the original complaint is attached.

As you are aware, a service or policy complaint may include a complaint regarding the general direction and management or operation of a municipal police department. It may also include a complaint about the inadequacy or inappropriateness of a municipal police department's policies or internal procedures, training programs or resources, staffing or resource allocation, or the department's ability to respond to requests for assistance.

Upon receiving a copy of the complaint, pursuant to section 171(1) of the *Police Act*, the board, having authority over the municipal police department to which the complaint relates, must promptly do one or more of the following:

- (a) Request that the chief constable of that municipal police department investigate and report on the complaint;
- (b) Initiate a study concerning the complaint;
- (c) Initiate an investigation into the complaint;
- (d) Dismiss the complaint with reasons; and/or
- (e) Take any other course of action the board considers necessary to respond adequately to the complaint.

Pursuant to section 171(3) of the Act, within 20 business days after doing any of the things described in subsection (1)(a) to (e), the board must notify the Complainant, the Director of Police Services and the Police Complaint Commissioner regarding the course of action being taken. The Police Complaint Commissioner may request a status report from the board regarding the progress of an investigation or a study concerning a complaint under Division 5.

The police board must send an explanation for actions taken by the board under section 171 (1) and if applicable, a detailed summary of the results of any investigation or study initiated to the Complainant, the Director of Police Services and the Police Complaint Commissioner. If the Complainant is dissatisfied with the board's actions, explanations, or results from the investigation or the summary of those results, that person may, within 20 business days of receiving the explanation or summary, request the Police Complaint Commissioner to review the matter.

Should you have any questions regarding the above or with respect to the *Police Act* process, please do not hesitate to contact me at (250) 356-7458 or by email at info@opcc.bc.ca.

Yours truly,



Andrea Spindler
Deputy Police Complaint Commissioner

Enclosure

cc: Chief Constable Norm Lipinski, Surrey Police Service
Ms. Brenda Locke

Complaint Form

How we can help

The British Columbia Office of the Police Complaint Commissioner (OPCC) is an impartial agency— independent of police and government. We take complaints about municipal police and monitor their investigations. We are here to inform, advise, and assist everyone involved in the police complaints process.

Note: We are **not** responsible for Royal Canadian Mounted Police (RCMP) complaints. If you wish to file a complaint against an RCMP officer, contact the Civilian Review and Complaints Commission (CRCC).

www.crcc-ccetp.gc.ca

Support and Assistance

There are a wide variety of supports available to assist you through the complaint process, including translation and interpretation services. For help finding the right support for your needs, please call our office at **1 (877) 999-8707** and ask for the Outreach and Accessibility Coordinator.

Making your complaint

The more complete your Complaint Form is, the easier it can be processed.

- **Before you begin** Review the Complaint Form below and gather all the information needed to describe your complaint.
- **Choose the type of complaint you are filing.**
- **Complete and submit your Complaint Form** You may submit your completed Complaint Form on our website, by email, by mail or fax, or drop it off at a municipal police station. You can also make a complaint over the phone with OPCC staff, by calling **1-877-999-8707** (no cost), or at our office.

The Office of the Police Complaint Commissioner

2nd Floor, 947 Fort Street, PO Box 9895 Stn Prov Govt, Victoria, BC V8W 9T8

Tel: (250) 356-7458 Fax: (250) 356-6503 Email: info@opcc.bc.ca Website: opcc.bc.ca

Submitting a complaint will start the complaint process. The OPCC reviews all complaints and you may be contacted if more information is needed. If you do not wish to participate in the formal complaint process, you may contact a police department directly to report a Question or Concern. Police departments are required to record questions or concerns and tell the OPCC how they were resolved. The OPCC will review the record to ensure that it was handled appropriately.

Choose the type of complaint you are filing

Police Complaints

Is your complaint about the **conduct** (behaviour, words, or actions) of a police officer?

If yes, this is a Police Complaint. Every Police complaint is processed and reviewed by the OPCC to decide if it will go for investigation. You will receive a letter outlining the OPCC's decision. If your complaint goes for investigation, you will have certain rights.

Your rights under the BC Police Act include:

- participating in a Complaint Resolution process or Mediation.
- being kept informed of the progress of your complaint investigation.
- receiving a final report.
- providing input on what discipline or correction you feel the officer should receive.
- requesting a review of the decision if you are not satisfied with the results.

Service or Policy Complaints

Is your complaint about the **services or policies** of a police department?

If yes, this is a Service or Policy Complaint. These complaints are reviewed by the police board of the municipal police department. The Police Complaint Commissioner may make recommendations to a Police Board or the Director of Police Services as a result of a Service or Policy Complaint.

Service or Policy complaints can include concerns about a police department's:

- policies (rules and standards that guide how police deliver their service).
- training in particular areas.
- services (how effective or efficient the police respond to requests for assistance).

Choose the type of complaint you are filing

Police Complaint Service or Policy Unknown

Your Contact Details

Please provide contact details so we may reach you. Your email address and phone numbers will help us contact you directly.

When you see the star symbol * the information is required so your complaint can be processed.

Title (Ms., Mx., Mr.): Ms

*First Name: Brenda

*Last Name: Locke

Mailing Address: 13450 - 104 Avenue

City/Town: Surrey

Province: BC

Postal Code: V3T1V8

*Email Address: mayor@surrey.ca

Contact Phone Number: 604-591-4126

Alternate Phone Number: 604-340-8607

*Date of Birth: June 18, 1955

Day / Month / Year

If you would like to, please let us know how you wish to be addressed (she/her, they/them, he/him): _____

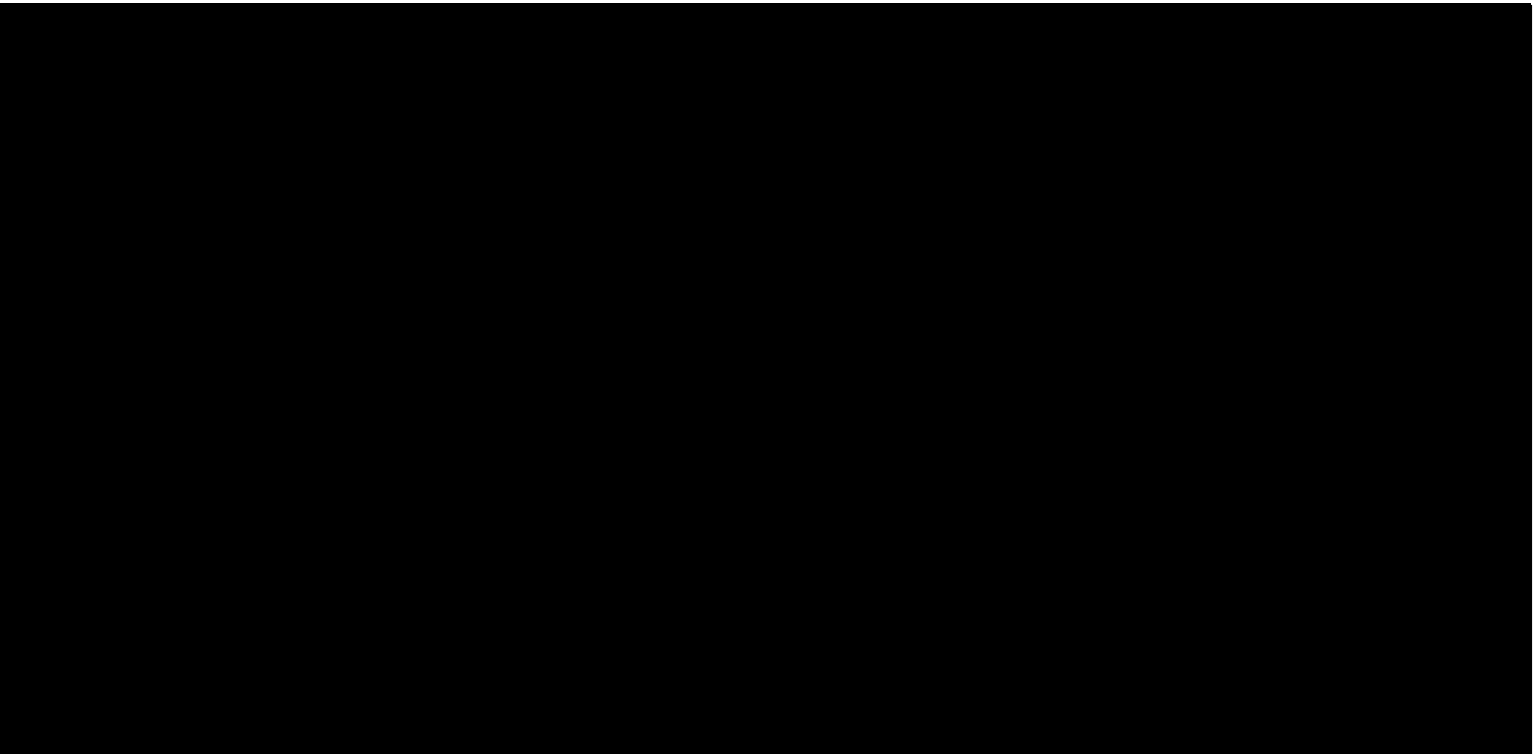
If you have a disability, accommodations are available. Please indicate how we may accommodate your needs:

OPTIONAL: Demographic (Background) Information

Answering questions about your gender and ethnicity or cultural background is **your choice**. It will not affect any service we provide or decision we make if you choose not to answer the questions.

We find the information very helpful in delivering our services. We collect information about people submitting complaints and review it to ensure that we are meeting the needs of groups and individuals who may not be well-represented in the complaints process. This personal information will be kept **confidential** and will not be shared with police departments or police boards.

We are required to report to the public on the information collected, but it is grouped together so no individual person can be identified. This includes statistical demographics such as age, gender, and ethnicity (following section 177(2)(e)(i) of the BC Police Act (2010)). These reports will not contain any information that could identify you. If you have questions about how we collect demographic information, please contact us at info@opcc.bc.ca.



Complaint Information

Please fill in as much information as you can. Attach additional documents or pages as needed.

*When did the incident happen? (Example: 02/07/2019 for July 2, 2019) April 24, 2024 What time did it occur? approx 15:00
Day / Month / Year

Where did the incident happen? Please provide location details, if known: Surrey Works Yard

*Name of the Police Department involved: Surrey

Name or badge number of the officer(s), if known: _____

Police file number, if known: _____

Were there any witnesses? If so, please list their names and contact information (if known):

Describe your injuries (if any): N/A

If you received treatment for your injuries, please indicate when and where you received it:

When: _____ Where: _____
Day / Month / Year

Complaint Description

Describe in detail what specifically caused you to make a complaint. Use the space below and attach more pages if needed. Consider describing:

- what the officer(s) said, did, or did not do.
- what you think the officer(s) should have done or said.
- any injury or damage as a result of what the officer(s) did or did not do.
- evidence of the incident(s) you have, such as photos, audio, video, or medical records.
- the police department's policy that you may have a concern about.

If this happened to someone else and you are a witness to the incident, include the name and contact information of the person this happened to (if known).

Complaint Details

Numerous members of the Surrey Police Service, in twenty-four (24) police vehicles, allegedly withdrew their services to the residents of Surrey by meeting at the City Works Yard with Solicitor General Mike Farnsworth. I am advised that this withdrawal of service was not authorized by the RCMP detachment commander, or the RCMP watch commander, who only learned of this meeting after the fact.

It is my understanding that Chief Lipinski directed these members to withdraw for a gathering for the Solicitor General.

Surrey is a city of approx. 315 sq. km, and it is my understanding that these 24 vehicles represent approx. 50% of the vehicles that would have been on the road at that time.

As Mayor of the City of Surrey, I am distressed by these actions, which had the potential of impacting the safety of the City of Surrey and members of the RCMP, and, or delaying a timely response by police to calls from the public.

Complaint Resolution

There may be an opportunity for you to work with the police department and resolve the complaint together through an alternative dispute resolution process called Complaint Resolution. Complaint Resolution is different from a Formal Investigation. The main goal is to give you a chance to share your views and hear the officer's views about the incident. You do not have to meet the officer to participate in Complaint Resolution. If the process is successful, a formal resolution agreement between you and the officer is prepared, which is kept confidential.

Are you interested in participating in Complaint Resolution?

Yes No

My Statement

I certify that this information is true to the best of my knowledge. I understand:

- that this complaint may be investigated by the Professional Standards Unit of the department I am complaining about, and will be monitored by the OPCC.
- this complaint will be given to the Chief Constable of the department I am complaining about, by someone from their Professional Standards Unit or Police Board.
- a Professional Standards Investigator or an OPCC Investigative Analyst may contact me for more information and may request my participation in the investigation, including providing an additional statement.

Brenda Locke

*Please sign first and last name here

April 28, 2024

*Date signed

Freedom of Information and Protection of Privacy

The personal information that you have provided on this Complaint Form is collected by the OPCC under the Police Act and in accordance with the BC Freedom of Information and Protection of Privacy Act (FOIPPA). The information will be used to investigate your complaint.

If you have any questions about privacy protection, please contact the Office of the Information and Privacy Commissioner for BC at **(250) 387-5629**, **info@oipc.bc.ca**, or visit **www.oipc.bc.ca**.

For Staff to Complete

Receipt of a Complaint Form. To be completed by the person receiving this complaint:

I _____ from (agency) _____

acknowledge receiving this complaint on _____ Date/ _____ Month/ _____ Year at/ _____ am/pm

If you recorded the complaint, did the originator confirm their complaint's contents when it was read back to them?

Yes. If not, what was done? _____

Was a copy of the complaint receipt given to originator? Yes

Forwarded to OPCC? Yes on _____ Date/ _____ Month/ _____ Year

This Complaint form and additional information provided by the complainant is to be sent to the OPCC for processing within the next business day of its receipt.

May 7, 2024

VIA EMAIL: ASpindler@OPCC.bc.ca

Office of the Police Complaint Commissioner
5th Floor, 947 Fort Street
PO Box 9895, Stn Prov Govt
Victoria, BC V8W 9T8

Dear Andrea Spindler,

Re: Service or Policy Complaint – OPCC File No. 2024-25832

I am in receipt of the Service or Policy complaint filed by Brenda Locke as it relates to a decision to allow Surrey Police Service members the opportunity to attend a meeting with the Minister of Public Safety and Solicitor General.

On May 7, 2024, as Surrey Police Board Administrator I requested under section 171(1)(a) of the *Police Act* that Chief Norm Lipinski investigate and report back to me on his findings.

Once I receive Chief Lipinski's report, I will promptly report back to you with any further courses of action I deem necessary.

Sincerely,



Mike Serr, M.O.M.
Administrator
Surrey Police Board

cc. Brenda Locke, Mayor
Chief Norm Lipinski



REGULAR

REPORT DATE: May 22, 2024
BOARD MEETING DATE: May 29, 2024
BOARD REPORT # 2024-R009

TO: Surrey Police Board Administrator

FROM: Chief Constable

FILE: 60550-20-03

SUBJECT: Hiring, Diversity and Deployment Update

RECOMMENDATION

The Chief Constable recommends that the Surrey Police Board (the "Board") receive the report for information.

BACKGROUND

SPS continues to attract high quality applicants with diverse backgrounds, skills, and qualifications with a focus on recruiting police officers who are representative of the communities we serve. As of May 15, 2024, SPS has 427 employees, comprised of 367 sworn and 60 civilian staff.

DISCUSSION

Experienced Officer Hiring and Deployment

Hiring and deployment of SPS officers into the RCMP Municipal Police Unit (MPU) is ongoing, to meet the direction and expectations of the Minister of Public Safety and Solicitor General.

Currently 224 SPS Officers are operationally deployed into the MPU. 24 officers that were previously deployed are awaiting redeployment (illness, injured, mat/pat, personal leaves, etc.). 46 Experienced Officers are waiting for deployment assignments and are meanwhile temporarily assigned to building the organization. 69 Experienced Officers make up the SPS core administration, including the Executive Leadership Team.

SPS officers that have not been deployed are assigned to critical infrastructure roles, working to build the necessary systems and supports for the department, such as: HR, IT, Recruiting, Training, Professional Standards, Policy Development, and Planning. Civilian employees perform important administrative and management functions, such as: Administrative Support, Finance, Facilities Management, Communications, and Legal Services.

Experienced officers have come from 26 different police agencies across Canada, providing SPS with a broad spectrum of perspectives and experience. To date, 115 officers have been hired with RCMP backgrounds, and 186 have come from municipal or other police departments. 66 new recruits make up the balance.

Recruit Hiring

38 new recruits have completed their training and are now deployed into the MPU.

Recruit Class 5 (172)

7 SPS recruits in Class 172 are scheduled to graduate from the JIBC on July 5, 2024

Recruit Class 6 (173)

9 SPS recruits in Class 173 began training on January 8, 2024

Recruit Class 7 (174)

11 SPS recruits in Class 174 began training at the JIBC on May 6, 2024

Recruit Class 8 (175)

Recruiting for the September 2024 class is currently underway, with 1 pre-recruit already onboarded and working with the Operational Skills Unit.

Diversity Statistics

The SPS Recruiting Unit strives to ensure that the composition of SPS reflects the diversity that exists in the City of Surrey. A diverse workforce will help SPS to engage with citizens and ensure that SPS hears and understands their concerns, perspectives and needs. SPS also believes it is important for the public and potential applicants to know about the organization and people that have chosen to work at SPS.

The current composition of SPS sworn officers includes:

- **20% female overall**
 - **29% of new Recruits are female**
- **48% culturally diverse backgrounds, including:**
 - **5% Indigenous**
 - **22% South Asian**
- **35 languages spoken**

CONCLUSION

The above matters are provided for the Administrator's awareness and information. Regular updates will be provided.



Norm Lipinski, OOM, LLB, MBA
Chief Constable



REGULAR

REPORT DATE: May 24, 2024

BOARD MEETING DATE: May 29, 2024

BOARD REPORT # 2024-R010

TO: Surrey Police Board Administrator

FROM: Chief Constable

FILE: 60550-20-03

SUBJECT: Financial Update – Year-To-Date Expenditures (April 30, 2024)

RECOMMENDATION

The Chief Constable recommends that the Surrey Police Board (the “Board”) receive this report for information.

PURPOSE

This report summarizes 2024 year-to-date expenditures incurred up to April 30, 2024.

BACKGROUND

The 2024 Provisional budget the Board approved and submitted to the City of Surrey Council for funding approval is summarized below and will be used as the reference amount for the budget vs. actual comparisons throughout this report.

2024 Surrey Police Service Budget Summary

	Provisional Budget
SPS Operations	
Salaries and Benefits	\$ 102,761,570
Other Operating Expenditures	16,758,285
Total SPS Operations	119,519,855
Equipment/Capital Expenditures	6,636,383
Policing Transition Project Fund*	15,354,815
TOTAL EXPENDITURES	\$ 141,511,053

** In 2020, the City of Surrey ("CoS") committed \$63.68M as a one-time capital project fund for the policing transition. This fund was established to support SPS's initial startup costs and to build the IT infrastructure required by SPS to become the Police of Jurisdiction.*

On May 6, 2024, Surrey Council approved a budget of \$221.58M for policing operations to be split between the RCMP and SPS. However, the specific amount/allocation for SPS has yet to be determined.

In addition to a 2024 budget allocation from Surrey Council, the Province of BC has provided direct financial support to SPS to move the police transition forward. This includes supporting costs for recruits and experienced officers hired for whom we have been unable to onboard into the City's payroll system. As of the date of this report, Provincial grants to SPS totalled \$4.17M.

The financial summaries below present consolidated SPS expenditures, using data from both the City's and SPS's financial management systems.

DISCUSSION

SPS Operations

As of April 30, 2024, year-to-date expenditures totalled \$28.14M (19.9% of the total provisional budget), presented below:

2024 Year-to-Date Expenditures Summary (Budget vs. Actual)

As of April 30, 2024

	Provisional Budget	YTD Actual	% Spent	Remaining Amounts
<i>SPS Operations</i>				
Salaries and Benefits	\$ 102,761,570	\$ 24,018,355	23.4%	\$ 78,743,215
Other Expenditures	16,758,285	1,695,845	10.1%	15,062,441
Total SPS Operations	119,519,855	25,714,200	21.5%	93,805,655
Capital Expenditures	6,636,383	233,520	3.5%	6,402,863
One-Time Policing Transition Fund	15,354,815	2,196,093	14.3%	13,158,722
TOTAL SPS EXPENDITURES	\$ 141,511,053	\$ 28,143,813	19.9%	\$ 113,367,240

Year-to-date, SPS has spent \$24.02M on employee salaries and benefits and board remuneration, \$234K on capital expenditures, and \$1.70M on other operating expenditures. (Appendix I provides a breakdown of capital expenditures by category; Appendix II provides a breakdown of other operating expenditures in further detail by Bureau.)

At the end of April, we had 399 active employees: 350 sworn members, 39 regular/permanent civilians, and 10 temporary civilians. The temporary civilians were auxiliary/on-call staff for backfill and various other roles as part of the policing transition; the salaries and benefits of 7 civilians are allocated to the One-time Policing Transition Project Fund.

SPS Operations include salaries and benefits of \$24.02M for 392 employees (350 sworn members and 42 civilians) engaged in policing and day-to-day business operations.

One-Time Policing Transition Project Fund

In 2020, the City of Surrey committed \$63.68M to a one-time capital project fund for the policing transition. This fund was established to support SPS's initial startup costs and to build the IT infrastructure required by SPS to become the Police of Jurisdiction. As of the end of 2023, \$43.38M of the \$63.68M committed had been used. Our 2024 Provisional Budget identifies \$15.35M of expenditures related to the transition project fund this year.

As of April 30, 2024, year-to-date expenditures from the transition project fund totalled \$2.20M.

One-Time Policing Transition Fund Summary

As of April 30, 2024

	PROJECTED FUND USE	YTD ACTUAL EXPENSES	REMAINING AMOUNTS
	2024	2024	2024
Project Summary			
One-Time Policing Transition	\$ 15,354,815	\$ 2,196,093	\$ 13,158,722

Appendix III presents the details of the policing transition project costs.

CONCLUSION

This report is presented for information.



Norm Lipinski, OOM, LLB, MBA
Chief Constable

- Appendix I 2024 Capital Expenditure Summary – As of April 30, 2024
- Appendix II 2024 Year-to-Date Operating Line Items (Budget vs. Actual) – As of April 30, 2024
- Appendix III One-time Policing Transition Project Fund Expenditures – as of April 30, 2024

APPENDIX I

SURREY POLICE SERVICE
2024 Capital Expenditure Summary
As of April 30 2024

	Provisional Budget	YTD Actual	% Spent
Capital/Equipment Category			
Use of Force Equipment - Firearms	\$ 389,443	\$ 74,881	19.2%
Use of Force Equipment - Less Lethal	217,200	-	-
Use of Force Equipment - Ammunition Inventory	1,102,000	-	-
Personal Issue Equipment - Uniforms	987,620	75,579	7.7%
Personal Issue Equipment - Equipment	889,670	47,253	5.3%
Specialty Equipment - Operational	250,200	13,375	5.4%
Specialty Equipment - Training	219,250	14,610	6.7%
Facilities - Training Centre	106,000	7,821	7.4%
Fleet	2,475,000	-	-
TOTAL CAPITAL Expenditures	\$ 6,636,383	\$ 233,520	3.5%

APPENDIX II

SURREY POLICE SERVICE
2024 Year-to-Date Operating Line Items (Budget vs. Actual)
As of April 30, 2024

	Police Board	Office of the Chief Constable	Community Policing	Investigative Services	Support Services	2024 YTD Total	2024 Provisional Budget	% Spent
SALARIES AND BENEFITS	\$ 173,735	\$ 1,066,432	\$ 15,461,468	\$ 1,773,679	\$ 5,543,041	\$ 24,018,355	\$ 102,761,570	23.4%
Recruitment	-	-	-	-	500,275	500,275	1,201,719	41.6%
Consultants and Contractors	109,673	34,278	9,455	-	262,832	416,237	2,021,529	20.6%
Communications and Public Engagement	-	46,215	-	-	22,297	68,512	535,500	12.8%
Telecommunications	163	8,335	38,996	2,808	112,794	163,095	1,088,225	15.0%
IT Maintenance	-	426	-	-	80,102	80,528	5,384,617	1.5%
Other Services and Expenditures	20	1,870	268	93	3,059	5,310	80,194	6.6%
Insurance	-	-	-	-	72,052	72,052	206,500	34.9%
Training and Travel	2,060	8,936	5,705	6,302	135,204	158,208	1,269,830	12.5%
Meetings and Events	107	2,999	409	163	2,327	6,004	135,305	4.4%
Professional Dues and Memberships Fees	2,133	8,880	4,652	2,988	5,692	24,344	58,406	41.7%
Leases and Rentals	-	-	-	-	25,559	25,559	558,670	4.6%
Repairs and Maintenance	-	442	9,091	1,621	23,666	34,820	1,806,900	1.9%
Supplies and Materials	1,195	10,347	22,287	2,468	81,253	117,550	2,357,702	5.0%
Publications and Reference Materials	-	1,527	-	190	21,632	23,350	53,188	43.9%
OPERATING COSTS	\$ 115,349	\$ 124,255	\$ 90,863	\$ 16,633	\$ 1,348,745	\$ 1,695,845	\$ 16,758,285	10.1%
TOTAL OPERATING EXPENDITURES	\$ 289,085	\$ 1,190,686	\$ 15,552,331	\$ 1,790,311	\$ 6,891,786	\$ 25,714,200	\$ 119,519,855	21.5%

One-Time Policing Transition Project Fund

As of April 30, 2024

	2020 - 2023 Expenditures	Apr YTD Expenditures
Recruitment, Assessment, and Training	\$ 8,649,594	\$ 802,419
Human Resources	2,194,521	206,633
Communications and Marketing	1,122,113	39,632
Financial Services	730,819	29,450
Legal	1,364,780	27,092
Strategy and Policy	782,059	-
Information Technology Systems and Capital	21,326,146	726,287
Armory, Outfit and Other Equipment Capital	4,786,189	149,337
Fleet Conversion, Capital, and Other Infrastructure	1,904,758	215,243
Facilities Improvement and Outfitting	517,815	-
Total Expenditures:	\$ 43,378,794	\$ 2,196,093

- Recruitment, Assessment, and Training expenses include costs incurred to support the recruiting surge for SPS, security clearances, testing and assessment of candidates, and training of new hires.
- Human Resources expenses include personnel in various temporary roles (auxiliary staff) and HR consultant(s) to support establishing SPS.
- Communications and Marketing expenditures include consultants managing public relations and brand development expenses to support the establishment of SPS.
- Financial Services expenses include outsourced financial service consultants and personnel to support setting up SPS’s finance and payroll systems and databases.
- Legal expenditures are specialized legal services for matters related to collective bargaining, human resources, trademarks, and other establishment legal costs.
- Strategy and Policy expenditures were for initiatives during the earlier stages of the transition and special projects to determine POJ requirements.
- Information Technology Systems and Capital costs include IT operating systems setup, external consultants for project management, building our technology infrastructure (data centre, dispatch systems, administrative systems), and the procurement of related assets.
- Armoury, Outfit, and Other Equipment Capital costs are related to firearms, uniforms, personal issue kits, and other specialty equipment for policing.
- Fleet Conversion, Capital, and Other Infrastructure expenditures include expenses to convert the incoming fleet of RCMP vehicles, initial SPS vehicles ordered in 2021, and temporary personnel costs allocated by the City to support building SPS’s infrastructure.

- Facilities Improvement and Outfitting expenditures include retrofit and furniture costs for SPS to occupy facilities owned or leased by the City of Surrey.

For Information

From: Charlton, Katie A PSSG:EX <Katie.Charlton@gov.bc.ca>
Sent: Friday, April 26, 2024 3:58 PM
Cc: Trelenberg, Michelle PSSG:EX <Michelle.Trelenberg@gov.bc.ca>
Subject: FW: Police Act Amendment Act, 2024 - Update
Importance: High

Good afternoon EAs and EDs,

Please forward this email to your boards for information. I will be providing a summary document to boards next week detailing the specific sections that have been amended.

As always, don't hesitate to connect with any questions. Michelle Trelenberg, Senior Governance Advisor, and I will be available to meet with boards to review these changes at the board's invitation.

Wishing you all a wonderful weekend,

Katie

From: Baker, Ardys PSSG:EX
Sent: Friday, April 26, 2024 11:38 AM
To: 'Patricia Barnes' <patricia@eastvillagevancouver.ca>
Cc: Winegarden, Cole PSSG:EX (<Cole.Winegarden@gov.bc.ca> <Cole.Winegarden@gov.bc.ca>); Windsor, Devon PSSG:EX <Devon.Windsor@gov.bc.ca>; Takkar, Nimmi PSSG:EX <Nimmi.Takkar@gov.bc.ca>; Anthonipillai, Dennis PSSG:EX <Dennis.Anthonipillai@gov.bc.ca>
Subject: Police Act Amendment Act, 2024 - Update
Importance: High

Good morning BCAPB,

The Policing and Public Safety Modernization (PPSM) Initiative reached an important milestone yesterday. PPSM Phase 1, the *Police Act Amendment Act, 2024* has [received Royal Assent](#) and many of the amendments are now in force. The input of the BCAPB helped refine many of the changes and ultimately resulted in a better legislative proposal. Thank you for your continued work with us on *Police Act* reform.

The following amendments are now in force as part of the *Police Act*:

- New requirements for municipalities elect a representatives , who may or not be the mayor, to their police boards and requirements that police boards elect their chair and vice chair;
 - Transitional provisions are in place for that provide municipal councils with three months (July 25, 2024) to appoint a council member to their police board. Once a councilor is appointed, the police board must elect a chair and vice chair at their next meeting.
- Clarifying amendments to the police budget approval process;
 - If a municipal council has an unresolved budget dispute with its police board, as of May 15 in a calendar year (including 2024), the Director of Police Service must be notified.
- Requirements for police boards to develop policies on the handling of service and police complaints;
 - A two-year period has been provided for development of the initial policy.

- An expanded definition of misconduct;
- A power for the Police Complaint Commissioner to call earlier public hearing;
- An expanded power for the Police Complaint Commissioner to appoint observers of misconduct investigations;
- New guideline making authorities for the Police Complaint Commissioner;
- A new authority for the Police Complaint Commissioner to authorize non-police officers to act as the Discipline Authority during a misconduct discipline process;
- Ensuring that disciplinary consequences follow officers who move between municipal police departments and designated policing units and vice versa;
- Expanding the types of misconduct complaints that can be resolved by informal resolution;
- Allowing misconduct complaints to be submitted against former members;
- Clarifying when a police board may dismiss a policy and service complaint;
- Providing the Minister the authority to delegate to the Director of Police Services the power to reassign municipal police in an emergency;
- Providing the Director of Police Services with a new standard making authority respecting the care, custody, and supervision of individuals held in places of detention;
- Reducing the red tape associated with establishing and amending Designated Policing Units and Designated Law Enforcement Units; and
- Clarifying amendments to liability provisions.

The following amendments to the *Police Act* will be brought into force subsequently by regulation (in the coming six to 18 months):

- Mandatory board training and board code of conduct;
- Police Compliant Commissioner power to conduct systemic reviews;
- Change from 'Police Force' to 'Police Service';
- Change of title from Director of Police Services to 'Director of Policing and Law Enforcement Services';
- Regulatory authority for police uniforms;
- Gap in oversight regarding detention facilities; and
- New Safety Officer model.

The PPSM team is now beginning the work necessary to implement all the provisions of the *Police Amendment Act, 2024* with the goal of introducing the first set of implementing regulations in Spring 2025. We will provide additional information this Summer on the consultation process for these regulations and timelines, which will happen concurrently to the broader Phase 2 work that we will also work with the Association on.

If you have any questions or concerns, please let me know.

Thank you,

Ardys Baker JD (she/her/hers)
 Executive Director, Policing and Public Safety Modernization
 Public Safety Transformation Team
 Ministry of Public Safety and Solicitor General
 PO Box 9285 STN PROV GOVT | Victoria BC | V8W 9J7
 Desk: 778-974-4044



BRITISH COLUMBIA ASSOCIATION OF MUNICIPAL CHIEFS OF POLICE

c/o 755 16th Street West Vancouver, BC V7V 0B8 604-925-7300

April 15, 2024

BC Association of Police Boards
BC First Nations Justice Council
BC Police Association
BC Prosecution Service
Chief Constables of Municipal Police Departments
Chief Officer, Metro Vancouver Transit Police Service
Chief Officer, St'at'l'imx Tribal Police
Deputy Commissioner, Commanding Officer, RCMP "E" Division
E-Comm
Independent Investigations Office
Justice Institute of British Columbia
Metro Vancouver
Office of the Police Complaint Commissioner
Translink
Union of British Columbia Municipalities
Union of BC Indian Chiefs

Via Email

Dear Colleagues and Partners:

Re: BC Association of Municipal Chiefs of Police Discussion Paper on Regionalization

The British Columbia Association of Municipal Chiefs of Police (BCAMCP) is drafting a discussion paper on the regionalization of police services in British Columbia. As part of the engagement process, you (or your organization) have been identified as an important stakeholder who can provide valuable contributions to the Discussion Paper.

Background:

In April of 2022, the Special Committee on Reforming the Police Act released its report (https://www.leg.bc.ca/content/CommitteeDocuments/42nd-parliament/3rd-session/rpa/SC-RPA-Report_42-3_2022-04-28.pdf) titled “Transforming Policing and Community Safety in British Columbia” (the Report).

The Report recommends transitioning to a new BC provincial police service that is governed by the new Community Safety and Policing Act. As part of several other comprehensive recommendations, this could involve amalgamating police services on a regional basis where there are opportunities to address fragmentation, ensure equitable access to policing and public safety, and improve efficiency and effectiveness.

The BCAMCP has formed a Project Team that is made up of executive police leaders from different municipal police agencies. This Project Team has partnered with a Research Team that is made up of experienced academics and researchers. Together, the Project Team and the Research Team are seeking input from you in the development of a Discussion Paper on regionalization.

The purpose of the Discussion Paper is to explore regionalization in the current context and use updated information for a resource document that the Province (as represented by the Policing and Security Branch, Ministry of Public Safety and Solicitor General) can refer to as further work is advanced related to the Report’s recommendations on amalgamating and combining police services.

The Discussion Paper is not a position paper. It will not take a position on whether the Province should proceed with regionalization, but will present all considerations, which will be formed from evidence-based findings.

If you or your organization would like to participate in this engagement process, please contact Dr. Joshua Murphy at Joshua.murphy1@kpu.ca prior to May 15, 2024. Participation in this research will take the form of an interview or focus group with members of the Research Team. Interviews/focus groups will be approximately 45-90 minutes in length but can be longer or shorter depending upon your availability. Interviews may take place in person or virtually via MS Teams or Zoom, subject to your availability and logistics. Finally, participation in this project will be confidential, and participants will not be identified by name in the Discussion Paper.

Further information on the Discussion Paper can be found on the BCAMCP website (www.bcamcp.ca). If you have any additional questions regarding the Discussion Paper, please email Jaclyn Addison (jaclynaddison@wvvpd.ca), Executive Assistant to the BCAMCP.

Thank you,



Tom Wolff von Gudenberg
Deputy Chief Constable, West Vancouver Police
President, BC Association of Municipal Chiefs of Police

cc: British Columbia Association of Chiefs of Police



May 13, 2024

Deputy Chief Constable Tom Wolff von Gudenberg
President, BC Association of Municipal Chiefs of Police
Via Email: TomWolffVonGudenberg@wvpd.ca

Dear Deputy Chief Constable Tom Wolff von Gudenberg,

Thank you for your letter dated April 15, 2024, advising us on the development of a Discussion Paper that explores the regionalization of police services in BC. We understand this is not a position paper but could serve as a resource document that the Policing and Security Branch, Ministry of Public Safety and Solicitor General, as representatives of the Province, can refer to in future efforts related to recommendations from the "Transforming Policing and Community Safety in British Columbia" report.

We recognize the value of this Discussion Paper as it impacts the future of policing in BC. BCAPB is grateful to be invited to participate in the process leading to this Discussion Paper. As instructed in your letter we have contacted Dr. Joshua Murphy to advise him of our availability for a focus group (see attached).

It may be worthwhile to note here that while the BCAPB comprises members representing BC's municipal police boards, inviting discussion from each of these police boards as well, may offer you further breadth and depth of discussion to inform your efforts, should you choose to consider it.

Once again, thank you for inviting BCAPB to participate in this valuable discussion.

Kind regards,

Lara Victoria
President, BC Association of Police Boards

Encl.

cc: Chief Constable John Lo

Release Date: May 16, 2024

IIO Files Report with Crown Counsel for Consideration of Charges Regarding a June 2023 Motor Vehicle Incident in Surrey (2023-158)

INFORMATION BULLETIN

Independent Investigations Office

For Immediate Release

Surrey, B.C. – The Independent Investigations Office (IIO) of BC has filed a report with the BC Prosecution Service for consideration of charges regarding IIO file [2023-158](#).

At about 8:00 a.m. on June 18, 2023, police responded to a report of a suspicious vehicle, a green Hyundai Elantra, in the 100 Avenue parking lot of Green Timbers Urban Forest.

The Hyundai was subsequently involved in a collision at the intersection of 100 Avenue and 140 Street. The male driver of the Hyundai was taken into custody shortly thereafter and transported to a hospital where he was found to have sustained injuries.

As releasing more details about the incident could prejudice a potential prosecution, more information will not be provided at this time.

Upon completion of the investigation, Chief Civilian Director Sandra Hentzen, reviewed the evidence and determined that reasonable grounds exist to believe that two officers, one with the Surrey Police Service and one with the Surrey RCMP, may have committed offences related to grounds to pursue and driving offences. As a result, and pursuant to Section 38.11 of the *Police Act*, the IIO has forwarded a report to the BC Prosecution Service for consideration of charges.

In order to approve any charges, the BC Prosecution Service must be satisfied that there is a substantial likelihood of conviction based on the evidence gathered by the IIO, and that prosecution be required in the public interest.

While the matter is with Crown, the IIO will not be making any additional comment about the facts of this case.

Background

The IIO is the independent civilian oversight agency of the police in British Columbia. It investigates all officer-related incidents that result in serious harm or death, whether or not there is any allegation of wrongdoing.

info@iiobc.ca